

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

January 16, 2025

BOARD OF EDUCATION

John Cervantes
Andrew Cruz
Jonathan Monroe
James Na
Sonja Shaw

Gabriella Segoviano, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room, 13461 Ramona Avenue, CA 91710
4:25 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
January 16, 2025

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are asked to register on the electronic request to speak system available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability by 10:00 a.m. the morning of a meeting.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 13461 Ramona Avenue, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at [here](#).

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:25 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel-Anticipated Litigation(Government Code 54954.5 (c) and 54956.9 (d)(2) & (e)(1): One Possible Case. (Margaret A. Chidester & Associates) (30 minutes)
- b. Conference with Legal Counsel-Anticipated Litigation (Government Code 54956.9 (d)(2)): One possible case. (Advocates for Faith & Freedom) (5 minutes)
- c. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): Case No. 2:24-CV-01941-DJC-JDP. (Liberty Justice Center) (5 minutes)
- d. Student Discipline Matters (Education Code 35146, 48918 (c) & (j):): Expulsion Cases 24/25-23, 24/25-24, 24/25-25, 24/25-26, 24/25-27, 24/25-28, 24/25-29, and 24/25-30. (25 minutes)
- e. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Dr. Grace Park, Sandra Chen, Joseph Durkin, and Jaime Ortega. (10 minutes)
- f. Public Employee Discipline/Dismissal/Release (Government Code 54957): (10 minutes)
- g. Public Employee Performance Evaluation (Government Code 54957): Superintendent (10 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. STUDENT SHOWCASE

1. Ayala HS Chinese and Japanese Clubs

Proceedings of this meeting are recorded.

- I.D. **STAFF REPORT:**
1. Local Control and Accountability Plan: Mid-Year Monitoring Report
- I.E. **COMMENTS FROM STUDENT REPRESENTATIVE**
- I.F. **COMMENTS FROM EMPLOYEE REPRESENTATIVES**
- I.G. **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND
ITEMS ON THE AGENDA**
- I.H. **CHANGES AND DELETIONS**

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

- II.A.1. Proclamation for National School Counseling Week, February 3-7, 2025** Motion ____ Second ____
Page 9 **Preferential Vote:** ____
Recommend the Board of Education adopt the proclamation for National School Counseling Week, February 3-7, 2025. **Vote: Yes** ____ **No** ____

- II.A.2. Resolution 2024/2025-36, Recognizing February as Career and Technical Education Month** Motion ____ Second ____
Page 11 **Preferential Vote:** ____
Recommend the Board of Education adopt Resolution 2024/2025-36, Recognizing February as Career and Technical Education Month. **Vote: Yes** ____ **No** ____

II.B. HUMAN RESOURCES

- II.B.1. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the Associated Chino Teachers Effective July 1, 2024** Open Hearing ____
Page 14 **Close Hearing** ____
Recommend the Board of Education conduct a public hearing and ratify the Tentative Agreement between the Chino Valley Unified School District and the Associated Chino Teachers effective July 1, 2024. Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ **No** ____

II.B.2.

Page 21

Approval of an Increase to the District's Maximum Annual Contribution to the Health and Welfare Benefits Premium for Certificated and Classified Management Effective July 1, 2024

Recommend the Board of Education approve the increase of the District's maximum annual contribution to the Health and Welfare benefits premium for the 2025/2026 school year, and for the 2024/2025 school year provide a one-time, off schedule payment of \$1,350.00, for certificated and classified management employees.

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

II.B.3.

Page 22

Addendum to the Employment Contracts for the Deputy Superintendent; Associate Superintendent, Business Services; Assistant Superintendents: Curriculum, Instruction, Innovation, and Support; and Facilities, Planning, and Operations

Recommend the Board of Education approve the addendums to the employment contracts for the Deputy Superintendent; Associate Superintendent, Business Services; Assistant Superintendents: Curriculum, Instruction, Innovation, and Support; and Facilities, Planning, and Operations.

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

II.B.4.

Page 28

Compensation Increase for the Board of Education Effective January 17, 2025

Recommend the Board of Education approve a 5% compensation increase for the Board of Education effective January 17, 2025.

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.**CONSENT**

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.A.**ADMINISTRATION****III.A.1.**

Page 29

Minutes of the December 19, 2024 Organizational Meeting

Recommend the Board of Education approve the minutes of the December 19, 2024 organizational meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Page 39 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 40 Recommend the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Page 42 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.4. Donations

Page 45 Recommend the Board of Education accept the donations.

III.B.5. Legal Services

Page 47 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

III.B.6. Signature Authorizations for Chino Valley Unified School District

Page 48 Recommend the Board of Education approve the signature authorizations for Chino Valley Unified School District.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Cases 24/25-23, 24/25-24, 24/25-25, 24/25-26, 24/25-27, 24/25-28, 24/25-29, and 24/25-30

Page 53 Recommend the Board of Education approve student expulsion cases 24/25-23, 24/25-24, 24/25-25, 24/25-26, 24/25-27, 24/25-28, 24/25-29, and 24/25-30.

III.C.2. School Sponsored Trips

Page 54 Recommend the Board of Education approve/ratify the school-sponsored trips for Chino Hills HS.

III.C.3. Chino Valley Unified School District 2024/2025 School Accountability Report Cards

Page 55 Recommend the Board of Education approve the Chino Valley Unified School District 2024/2025 School Accountability Report Cards.

III.C.4. Career Technical Education/Carl D. Perkins Advisory Committee

Page 57

Recommend the Board of Education approve the Career Technical Education/Carl D. Perkins Advisory Committee as follows:

Elizabeth McGraw, Assistant Superintendent, Baldy View Regional Occupational Program;

Alexander Senar, Coordinator/Assistant Principal, Baldy View Regional Occupational Program;

Darrick Rice, Ed.D., Coordinator/Assistant Principal, Baldy View Regional Occupational Program;

Yvette Bookout, Computer Operations Support Technician, CVUSD;

Michael Collins, Parent, CTE Teacher, Ayala HS (Engineering & Architecture);

Ashley Cureton, CTE Teacher, Don Lugo HS (Agriculture and Natural Resources);

Scott Eckersall, Engineer, Eckersall LLC (Engineering & Architecture);

Anthony Indolino, Sr. Light & Sign Mechanic (Energy, Environment, & Utilities);

Dominic Pena Lopez, Education Pathway Student;

Shellsy Interiano, Education Pathway Student;

Eric Dahlstrom, Ed.D., District Administration, CVUSD;

Ryan Bell, Counselor, Ayala HS;

Gina Huerta, Career Center Guidance Technician, Buena Vista HS;

Daniel Galindo, Assistant High School Principal, Chino HS;

Diana Yarboi, Principal, Ayala HS;

Viviana Gentry, Assistant High School Principal, Chino Hills HS;

Ann Jahahn, Assistant High School Principal, Don Lugo HS;

Dorinda Sullivan, CTE Teacher/District Librarian (Business & Finance; Marketing, Sales & Service; Arts, Media, & Entertainment); and

Elizabeth Williams, Industry Sector Advisor, (Hospitality, Tourism Recreation).

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Page 59

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 60

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 62

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects

Page 72

Recommend the Board of Education approve the Change Orders and Notices of Completion of CUPCCAA Projects.

III.D.5. Resolution 2024/2025-37, 2024/2025-38, 2024/2025-39, 2024/2025-40, 2024/2025-41, and 2024/2025-42, Authorization to Utilize a Piggyback Contract

Page 74

Recommend the Board of Education adopt Resolution 2024/2025-37, 2024/2025-38, 2024/2025-39, 2024/2025-40, 2024/2025-41, and 2024/2025-42, Authorization to Utilize a Piggyback Contract.

III.D.6. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 03-01

Page 88

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 03-01.

III.D.7. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 31-01

Page 92

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 31-01.

III.D.8. Notice of Completion for Bid No. 23-24-23F, Dickey ES No Climb Fencing—Rebid

Page 96

Recommend the Board of Education approve the Notice of Completion for Bid No. 23-24-23F, Dickey ES No Climb Fencing—Rebid.

III.D.9. Revision of Board Policy 1300 Community Relations—Use of School Facilities

Page 97

Recommend the Board of Education approve the revision of Board Policy 1300 Community Relations—Use of School Facilities.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 104

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 111

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

III.E.3. Affiliation Agreement with West Virginia University—School of Medicine, Department of Communication Sciences and Disorders

Page 112

Recommend the Board of Education approve the Affiliation Agreement with West Virginia—School of Medicine, Department of Communication Sciences and Disorders.

IV. INFORMATION

IV.A. BUSINESS SERVICES

IV.A.1. 2023/2024 Independent Auditor's Annual Financial Report

Page 123 Recommend the Board of Education receive for information the 2023/2024 Independent Auditor's Annual Financial Report.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October through December 2024

Page 124 Recommend the Board of Education receive for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October through December 2024.

IV.C. FACILITIES, PLANNING, AND OPERATIONS

IV.C.1. Measure G Financial/Performance Audit Report

Page 126 Recommend the Board of Education receive for information the Measure G Financial/Performance Audit Report.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum and Instruction

**SUBJECT: PROCLAMATION FOR NATIONAL SCHOOL COUNSELING WEEK,
FEBRUARY 3-7, 2025**

=====

BACKGROUND

National School Counseling Week, sponsored by the American School Counselor Association, will be celebrated from February 3-7, 2025, to focus public attention on the unique contribution professional school counselors provide within U.S. school systems. National School Counseling Week highlights the tremendous impact school counselors have in helping students achieve school success and plan for a career.

This special week provides recognition for school counselors who implement comprehensive school counseling programs.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt the proclamation for National School Counseling Week, February 3-7, 2025.

FISCAL IMPACT

None.

NE:TF:ED:wrg

**Chino Valley Unified School District
Proclamation
National School Counseling Week
February 3-7, 2025**

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential;

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development;

WHEREAS, school counselors help parents focus on ways to further the educational, personal, and social growth of their children;

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves;

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of the Chino Valley Unified School District does hereby proclaim February 3-7, 2025, as National School Counseling Week.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum and Instruction

**SUBJECT: RESOLUTION 2024/2025-36, RECOGNIZING FEBRUARY AS
CAREER AND TECHNICAL EDUCATION MONTH**

=====

BACKGROUND

Career and Technical Education (CTE) is a program of study that involves a multiyear sequence of courses that integrates core academic with technical and occupational knowledge. Skills attained from this program will empower students to choose a meaningful and sustainable career by providing a pathway to post-secondary education and careers.

Career and Technical Education Month is a public awareness campaign that takes place each February to celebrate the value of CTE and the achievements and accomplishments of CTE programs across the country.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-36, Recognizing February as Career and Technical Education Month.

FISCAL IMPACT

None.

NE:TF:ED:wrg

**Chino Valley Unified School District
Resolution 2024/2025-36
Recognizing February as
Career and Technical Education Month**

WHEREAS, the month of February has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

WHEREAS, career and technical education helps students form career goals and provides them with pathways, and opportunities to gain the academic, technical and employability skills necessary for true “Career Readiness”; and

WHEREAS, leaders from business and industry nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with available careers in critical and growing CTE-related fields, including healthcare, energy, advanced manufacturing and information technology; and

WHEREAS, career and technical education students experience meaningful, real-world problem solving and applications, emerging technologies, and opportunities to interface with experts through business and industry partnerships; and

WHEREAS, career and technical education is part of the backbone of workforce and economic development, fostering productivity in business and industry and contributes to America’s leadership in the globally competitive marketplace; and

WHEREAS, career and technical education prepares students for fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

WHEREAS, career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and advancement opportunities; and

WHEREAS, cooperative efforts between career and technical educators, business, and industry stimulate growth and vitality in the local economy; and

WHEREAS, CTE programs of Chino Valley Unified School District offers rigor, relevance, and relationships that engage students in career path preparation and options for employment, industry recognized credentials and post-secondary education;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares February 2025 as Career and Technical Education Month and urges residents to become familiar with the services and benefits offered by career and technical education programs.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 16th day of January 2025 by the following vote:

Cervantes:	_____
Cruz:	_____
Monroe:	_____
Na:	_____
Shaw:	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
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DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Director, Human Resources
Joe Durkin, Director, Human Resources

SUBJECT: PUBLIC HEARING AND RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE CHINO VALLEY UNIFIED SCHOOL DISTRICT AND THE ASSOCIATED CHINO TEACHERS EFFECTIVE JULY 1, 2024

=====

BACKGROUND

On December 16, 2024, the Chino Valley Unified School District and the Associated Chino Teachers (A.C.T.) reached a tentative agreement for a reopener agreement, effective July 1, 2024. The Association finalized and approved the tentative agreement by a unit vote on January 9, 2025.

The District has provided the necessary Notice to the Public and fiscal disclosure documents, AB 1200, in advance of this pending action item. Additionally, the Board is required to conduct a public hearing in order to receive public input prior to any Board action.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing and ratify the Tentative Agreement between the Chino Valley Unified School District and the Associated Chino Teachers effective July 1, 2024.

FISCAL IMPACT

See Form for Public Disclosure of Proposed Collective Bargaining Agreement for a full financial disclosure.

NE:GP:VA:JD:jw

**Tentative Agreement
Between the
Chino Valley Unified School District
and the
Associated Chino Teachers
Regarding Reopener Negotiations to the Collective Bargaining Agreement**

December 16, 2024

ARTICLE 17: COMPENSATION AND HEALTH AND WELFARE BENEFITS

ARTICLE 17.2 SALARY AND FRINGE BENEFITS AGREEMENT

2024-2025

- 1. EFFECTIVE JULY 1, 2024, THE ASSOCIATION AND THE DISTRICT AGREE TO MAINTAIN THE 2023-2024 CHINO VALLEY UNIFIED SCHOOL DISTRICT SALARY SCHEDULES FOR ALL BARGAINING UNIT MEMBERS.**

- 2. FOR THE 2024-2025 SCHOOL YEAR, the District's maximum annual contribution to unit member health and welfare benefit premiums shall be ~~\$10,0000.00~~ \$11,350.00. BECAUSE THE DISTRICT CANNOT CHANGE THE BENEFITS CONTRIBUTION MID-YEAR, FOR THE 2024-2025 BENEFITS YEAR, IN LIEU OF THE CAP INCREASE, ALL BARGAINING UNIT MEMBERS IN PAID STATUS AS OF OCTOBER 1, 2024, SHALL RECEIVE A ONE TIME, OFF SCHEDULE, PAYMENT OF \$1,350.00, PRO-RATED FOR FTE.**

Effective July 1, 2024~~5~~, the District's maximum annual contribution to unit member health and welfare benefit premiums shall be ~~\$10,0000.00~~ \$11,350.00. Unit members may select policies that have a cost above the maximum District annual contribution **AND** shall pay the amount in excess of the maximum District contribution through payroll deduction.

FOR THE DISTRICT:



Grace Park, Ed.D.
Deputy Superintendent

12/16/24
Date

FOR THE ASSOCIATION:



Steven Frazer
President
Associated Chino Teachers

12/16/24
Date



Kelly Larned
Vice President/Bargaining Chair
Associated Chino Teachers

12/16/2024

Date

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Chino Valley Unified School District

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

Association of Chino Teachers (ACT)

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

01/16/25

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years

07/01/22

06/30/25

2022/23, 2023/24, 2024/25

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$184,475,281.00

2. Current Year Costs After Agreement

\$186,422,278.00

3. Total Cost Change

\$1,946,997.00

4. Percentage Change

1.06%

5. Value of a 1% Change

\$1,844,752.81

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change
(% Change To Existing Salary Schedule)
(% change for one time bonus/stipend or salary reduction)

2. Step & Column
(Average % Change Over Prior Year Salary Schedule)

1.0%

3. TOTAL PERCENTAGE CHANGE FOR THE
AVERAGE, REPRESENTED EMPLOYEE

1%

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

183

6. Total # of Instructional Days to be provided in Fiscal Year
(applicable to Certificated BU agreements only)

180

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Chino Valley Unified School District

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	\$34,507,570.00
2.	Cost of Benefits After Agreement	\$36,454,567.00
3.	Percentage Change in Total Costs	5.64%

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$473,646,750.00
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$14,209,402.50

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$35,402,839.00
5.	Unassigned/Unappropriated (Object 9790)	\$12,476,335.00
6.	Total Reserves: (Object 9789 + 9790)	\$47,879,174.00

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	
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TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$47,879,174.00
9.	Percentage of General Fund Expenditures/Uses	10.11%
	Difference between District Reserves and Minimum State Requirement	\$33,669,771.50

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Chino Valley Unified School District

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

The assumptions used to project the available funds were provided by School Services of California dashboard, SBCSS, as well as local district assumptions.

H. NARRATIVE OF AGREEMENT

For the 2024-2025 school year, the District's maximum annual contribution to unit member health and welfare benefit premiums shall be \$11,350. Because the district cannot change the benefits contribution mid-year, for the 2024-2025 benefits year, in lieu of the cap increase, all bargaining unit members in paid status as of October 1, 2024, shall receive a one time, off schedule, payment of \$1,350, pro-rated for FTE.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

The District is using LCFF base funding to fund the proposed agreement.

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Chino Valley Unified School District

SCHOOL DISTRICT

CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.


District Superintendent - signature

1/6/2025
Date


Chief Business Official- signature

1/6/25
Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on 1/16/2025 took action to approve the proposed Agreement

with the Association of Chino Teachers (ACT) Bargaining Unit.

President, Governing Board
(signature)

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Director, Human Resources
Joe Durkin, Director, Human Resources

SUBJECT: APPROVAL OF AN INCREASE TO THE DISTRICT'S MAXIMUM ANNUAL CONTRIBUTION TO THE HEALTH AND WELFARE BENEFITS PREMIUM FOR CERTIFICATED AND CLASSIFIED MANAGEMENT EFFECTIVE JULY 1, 2024

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BACKGROUND

The District has a practice of providing unrepresented employees, i.e., certificated and classified management, with increases in salary and health and welfare benefits as provided to other bargaining units. As a result of the anticipated ratification between the District and the Associated Chino Teachers, an increase of the District's maximum annual contribution to the health and welfare benefits premium from \$10,000.00 to \$11,350.00, effective July 1, 2024, for unrepresented employees is recommended to the Board. Because the District cannot change the benefits contributions mid-year, for the 2024/2025 benefits year, in lieu of a cap increase, all certificated and classified management employees will receive a one-time, off schedule payment of \$1,350.00.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the increase of the District's maximum annual contribution to the health and welfare benefits premium for the 2025/2026 school year, and for the 2024/2025 school year provide a one-time, off schedule payment of \$1,350.00, for certificated and classified management employees.

FISCAL IMPACT

Fiscal impact to the general fund \$203,850.00

NE:GP:VA:JD:jw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent

SUBJECT: ADDENDUM TO THE EMPLOYMENT CONTRACTS FOR THE DEPUTY SUPERINTENDENT; ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES; ASSISTANT SUPERINTENDENTS: CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT; AND FACILITIES, PLANNING, AND OPERATIONS

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BACKGROUND

Government Code 53262 requires that “all contracts with a superintendent, deputy superintendent, assistant superintendent, associate superintendent...of a local agency shall be ratified in an open session of the governing body which shall be reflected in the governing body’s minutes.”

The employment contracts for the Deputy Superintendent, Associate Superintendent, and the Assistant Superintendents afford the same opportunity to participate in the District’s benefit program as all other management employees. As a result of the anticipated ratification between the District and the Associated Chino Teachers, an increase of the District’s maximum annual contribution to the health and welfare benefits premium from \$10,000.00 to \$11,350.00 for the Deputy Superintendent, Associate Superintendent, and the Assistant Superintendents is recommended to the Board. Because the District cannot change the benefits contributions mid-year, the Deputy Superintendent, Associate Superintendent, and the Assistant Superintendents will receive a one-time, off schedule payment of \$1,350.00 for the 2024/2025 benefits year.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the addendums to the employment contracts for the Deputy Superintendent; Associate Superintendent, Business Services; Assistant Superintendents: Curriculum, Instruction, Innovation, and Support; and Facilities, Planning, and Operations.

FISCAL IMPACT

Fiscal impact to the general fund is \$6,750.00

NE:GP:jw

ADDENDUM TO CONTRACT FOR EMPLOYMENT OF
DEPUTY SUPERINTENDENT
BETWEEN THE BOARD OF EDUCATION
OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
GRACE PARK, ED.D.

The July 1, 2024 contract for employment of Grace Park, Ed.D., Deputy Superintendent, shall be amended and added as set forth below:

Item 1 – Offer

The term of the contract shall be from July 1, 2025, through June 30, 2029. This contract may be extended annually, subject to the terms and conditions hereinafter set forth below, and subject to the Deputy Superintendent receiving a satisfactory job performance evaluation on or before March 1st of each calendar year by the Superintendent.

Item 5 – Fringe Benefits

Provide a one-time off schedule payment of \$1,350.00 for the District's annual contribution to the 2024/2025 benefits year.

All other provisions of the contract for employment shall remain unchanged.

SIGNATURE OF THE BOARD OF EDUCATION OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT

County of San Bernardino, California

Sonja Shaw, President Date

Jonathan Monroe, Vice-President Date

Andrew Cruz, Clerk Date

John Cervantes, Member Date

James Na, Member Date

SIGNATURE OF THE DEPUTY SUPERINTENDENT

Grace Park, Ed.D. Date

ADDENDUM TO CONTRACT FOR EMPLOYMENT OF
ASSOCIATE SUPERINTENDENT
BETWEEN THE BOARD OF EDUCATION
OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
SANDRA H. CHEN

The July 1, 2024 contract for employment of Sandra H. Chen, Associate Superintendent, Business Services, shall be amended and added as set forth below:

Item 1 – Offer

The term of the contract shall be from July 1, 2025, through June 30, 2029. This contract may be extended annually, subject to the terms and conditions hereinafter set forth below, and subject to the Associate Superintendent receiving a satisfactory job performance evaluation on or before March 1st of each calendar year by the Superintendent.

Item 5 – Fringe Benefits

Provide a one-time off schedule payment of \$1,350.00 for the District's annual contribution to the 2024/2025 benefits year.

All other provisions of the contract for employment shall remain unchanged.

SIGNATURE OF THE BOARD OF EDUCATION OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT

County of San Bernardino, California

Sonja Shaw, President Date

Jonathan Monroe, Vice-President Date

Andrew Cruz, Clerk Date

John Cervantes, Member Date

James Na, Member Date

SIGNATURE OF THE ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES

Sandra H. Chen Date

ADDENDUM TO CONTRACT FOR EMPLOYMENT OF
ASSISTANT SUPERINTENDENT
BETWEEN THE BOARD OF EDUCATION
OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
TRACY FREED, ED.D.

The July 1, 2024 contract for employment of Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support, shall be amended and added as set forth below:

Item 1 – Offer

The term of the contract shall be from July 1, 2025, through June 30, 2029. This contract may be extended annually, subject to the terms and conditions hereinafter set forth below, and subject to the Assistant Superintendent receiving a satisfactory job performance evaluation on or before March 1st of each calendar year by the Superintendent.

Item 5 – Fringe Benefits

Provide a one-time off schedule payment of \$1,350.00 for the District's annual contribution to the 2024/2025 benefits year.

All other provisions of the contract for employment shall remain unchanged.

SIGNATURE OF THE BOARD OF EDUCATION OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT

County of San Bernardino, California

Sonja Shaw, President Date

Jonathan Monroe, Vice-President Date

Andrew Cruz, Clerk Date

John Cervantes, Member Date

James Na, Member Date

SIGNATURE OF THE ASSISTANT SUPERINTENDENT, CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

Tracy Freed, Ed.D. Date

ADDENDUM TO CONTRACT FOR EMPLOYMENT OF
ASSISTANT SUPERINTENDENT
BETWEEN THE BOARD OF EDUCATION
OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
LUKE HACKNEY

The July 1, 2024 contract for employment of Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support, shall be amended and added as set forth below:

Item 1 – Offer

The term of the contract shall be from July 1, 2025, through June 30, 2029. This contract may be extended annually, subject to the terms and conditions hereinafter set forth below, and subject to the Assistant Superintendent receiving a satisfactory job performance evaluation on or before March 1st of each calendar year by the Superintendent.

Item 5 – Fringe Benefits

Provide a one-time off schedule payment of \$1,350.00 for the District's annual contribution to the 2024/2025 benefits year.

All other provisions of the contract for employment shall remain unchanged.

SIGNATURE OF THE BOARD OF EDUCATION OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT

County of San Bernardino, California

Sonja Shaw, President Date

Jonathan Monroe, Vice-President Date

Andrew Cruz, Clerk Date

John Cervantes, Member Date

James Na, Member Date

SIGNATURE OF THE ASSISTANT SUPERINTENDENT, CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

Luke Hackney Date

ADDENDUM TO CONTRACT FOR EMPLOYMENT OF
ASSISTANT SUPERINTENDENT
BETWEEN THE BOARD OF EDUCATION
OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
GREGORY J. STACHURA

The July 1, 2024 contract for employment of Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations, shall be amended and added as set forth below:

Item 1 – Offer

The term of the contract shall be from July 1, 2025, through June 30, 2029. This contract may be extended annually, subject to the terms and conditions hereinafter set forth below, and subject to the Assistant Superintendent receiving a satisfactory job performance evaluation on or before March 1st of each calendar year by the Superintendent.

Item 5 – Fringe Benefits

Provide a one-time off schedule payment of \$1,350.00 for the District's annual contribution to the 2024/2025 benefits year.

All other provisions of the contract for employment shall remain unchanged.

SIGNATURE OF THE BOARD OF EDUCATION OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT

County of San Bernardino, California

Sonja Shaw, President Date

Jonathan Monroe, Vice-President Date

Andrew Cruz, Clerk Date

John Cervantes, Member Date

James Na, Member Date

SIGNATURE OF THE ASSISTANT SUPERINTENDENT, FACILITIES, PLANNING, AND OPERATIONS

Gregory J. Stachura Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent

**SUBJECT: COMPENSATION INCREASE FOR THE BOARD OF EDUCATION
EFFECTIVE JANUARY 17, 2025**

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BACKGROUND

Board Bylaw 9250 states, "Each member of the Board of Education may receive the monthly compensation as provided for in Education Code 35120. On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five (5) percent based on the present monthly rate of compensation. Any increase made pursuant to this section shall be effective upon approval by the Board (Education Code 35120)."

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve a 5% compensation increase for the Board of Education effective January 17, 2025.

FISCAL IMPACT

Ongoing fiscal impact is \$219.00 per month to the general fund.

NE:GP:jw

CHINO VALLEY UNIFIED SCHOOL DISTRICT
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
December 19, 2024

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 3:40 P.M.

1. Roll Call

President Shaw called to order the organizational meeting of the Board of Education, Thursday, December 19, 2024, at 3:40 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present.

Superintendent Enfield administered the oath of office to John Cervantes, James Na, and Andrew Cruz prior to adjourning to closed session.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources
Sandra H. Chen, Associate Superintendent, Business Services
Tracy Freed, Ed.D., Assistant Superintendent, CIIS
Luke Hackney, Assistant Superintendent, CIIS
Gregory J. Stachura, Asst., Supt., Facilities, Planning, and Operations (absent)

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 3:45 p.m. regarding conference with legal counsel anticipated litigation: one possible case; conference with legal counsel existing litigation: one case; student readmission matters; student discipline; public employee appointment: high school assistant principal; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. For the record, case 23/24-79 was added to closed session item c. student readmission matters.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**1. Report Closed Session Action**

President Shaw reconvened the organizational meeting of the Board of Education at 6:00 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 3:45 p.m. to 5:48 p.m. regarding conference with legal counsel anticipated litigation: one possible case; conference with legal counsel existing litigation: one case; student readmission matters; student discipline; public employee appointment: high school assistant principal; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. By a unanimous vote of 5-0 with Cervantes, Cruz, Monroe, Na, and Shaw voting yes, appointed Bryant Aquino as assistant principal at Chino Hills HS effective January 7, 2025; and upheld the Superintendent's decision regarding the complaint filed against employee 4561. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Led by Ali Navid, State Assemblymember Phillip Chen's Chief of Staff.

I.C. OATH OF OFFICE FOR BOARD MEMBERS

Superior Court Judge Mark Petersen administered the oath of office to John Cervantes, James Na, and Andrew Cruz.

I.D. BREAK FOR RECEPTION

There was a recess from 6:05 p.m. to 6:34 p.m.

I.E. PRESENTATION**1. Boys Republic: Della Robbia Wreath**

Heather Post, Boys Republic principal, presented the Della Robbia Wreath to the Board of Education.

I.F. RECOGNITIONS**1. Chino Hills High School Security**

Members of the Chino Hills HS security team were presented with certificates of recognition for their ability to adapt to evolving threats and responding to potential and actual school safety incidents quickly and efficiently.

2. Chino Valley Lions Club

The Chino Valley Lions Club was presented with a certificate of recognition for the organization's contributions to the school District and community.

I.G. COMMENTS FROM STUDENT REPRESENTATIVE

Gabriella Segoviano congratulated CVUSD students who completed their first semester and/or part of their second trimester of the school year; thanked teachers and staff members for guiding students during the first part of the year; said many schools celebrated Spirit week to motivate students to complete their finals; and closed by congratulating newly elected school Board member Mr. John Cervantes.

I.H. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Jeannette Kwon, CHAMP, spoke about seeing social media posts that recorded the positive things that are happening at school sites, and wished everyone a relaxing and joyful time creating memories with families.

I.I. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ITEMS ON THE AGENDA

Amanda Swager, Oscar Avila, Curtis Burton, Kaitlyn Cabral, Chris Shaw, and Maddison Shaw addressed the Board on non-agenda items; and Oscar Avila addressed the Board on item II.A.3.

I.J. CHANGES AND DELETIONS

The following changes were read into the record: Item III.C.1., Student Readmissions, case 23/24-79 was added; and Item III.C.4., 2025 Supplemental Summer Instruction Program and Special Education Extended School Year, under Special Education Extended School Year, elementary and junior high, deleted the date June 28, 2025, and inserted the date June 25, 2025. There were no further changes or deletions.

ACTION

II.A. ADMINISTRATION**II.A.1. 2025/2026 Board Meeting Calendar**

Moved (Monroe) seconded (Na) carried unanimously (5-0) to approve the 2025/2026 Board meeting calendar. Student representative voted yes.

II.A.2. Nominations for California School Boards Association Delegate Assembly

Moved (Na) seconded (Cruz) carried unanimously (5-0) to nominate Eric Swanson to the California School Boards Association Delegate Assembly. Student representative voted yes.

II.A.3. Attorney Engagement Agreement

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the attorney engagement agreement with Advocates for Faith & Freedom. Student representative voted yes.

II.B. BUSINESS SERVICES**II.B.1. 2024/2025 First Interim Financial Report**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the 2024/2025 First Interim Financial Report and authorized the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years. Student representative voted yes.

II.B.2. Resolution No. 2024/2025-34, Authorizing the Establishment of an Irrevocable Trust for Other Post-Employment Benefits (OPEB), Through Participation in the California Employer's Retiree Benefit Trust (CERBT) Program

Moved (Monroe) seconded (Na) carried unanimously (5-0) to adopt Resolution No. 2024/2025-34, Authorizing the Establishment of an Irrevocable Trust for Other Post-Employment Benefits (OPEB), Through Participation in the California Employer's Retiree Benefit Trust (CERBT) Program. Student representative voted yes.

II.C. HUMAN RESOURCES**II.C.1. Minimum Wage and Compensation Increase to the Classified Service (Non-Bargaining Unit)**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the minimum wage and compensation increase to the Classified Service (Non-Bargaining Unit), effective January 1, 2025. Student representative voted yes.

III. CONSENT

Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

III.A. ADMINISTRATION**III.A.1. Minutes of the Regular Meeting of November 21, 2024**

Approved the minutes of the regular meeting of November 21, 2024.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Approved/ratified the warrant register.

III.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Readmission Cases 22/23-30, 23/24-02, 23/24-13, 23/24-15, 23/24-25, 23/24-36, 23/24-44, 23/24-62, 23/24-63, 23/24-65, 23/24-77, 23/24-78, 23/24-79 (added) 23/24-85, 23/24-91, and 24/25-05**

Approved student readmission cases: 22/23-30, 23/24-02, 23/24-13, 23/24-15, 23/24-25, 23/24-36, 23/24-44, 23/24-62, 23/24-63, 23/24-65, 23/24-77, 23/24-78, 23/24-79 (added) 23/24-85, 23/24-91, and 24/25-05, as amended.

III.C.2. Student Expulsion Case 24/25-17

Approved student expulsion case 24/25-17.

III.C.3. School-Sponsored Trips

Approved/ratified the school-sponsored trips for Ayala HS, Chino HS, and Don Lugo HS.

III.C.4. 2025 Supplemental Summer Instruction Program and Special Education Extended School Year

Approved the 2025 Supplemental Summer Instruction Program and Special Education Extended School Year, as amended.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

- III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**
Approved the Change Orders and Notices of Completion for CUPCCAA Projects.
- III.D.5. Resolution 2024/2025-35, Authorization to Utilize a Piggyback Contract**
Adopted Resolution 2024/2025-35, Authorization to Utilize a Piggyback Contract.
- III.D.6. Resolution 2024/2025-29, Annual and Five-Year Developer Fee Reports for Fiscal Year 2023/2024**
Adopted Resolution 2024/2025-29, Annual and Five-Year Developer Fee Reports for Fiscal Year 2023/2024.
- III.D.7. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 06-02**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 06-02.
- III.D.8. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 08-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 08-01.
- III.D.9. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01.
- III.D.10. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 22-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 22-01.
- III.D.11. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 32-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 32-01.
- III.D.12. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 33-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 33-01.

III.D.13. Change Order and Notice of Completion for Bid No. 23-24-08F, Ayala HS and Chino Hills HS Aquatic Scoreboard Replacement Project—Rebid

Approved Change Order and Notice of Completion for Bid No. 23-24-08F, Ayala HS and Chino Hills HS Aquatic Scoreboard Replacement Project—Rebid.

III.E. HUMAN RESOURCES**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

III.E.2. Rejection of Claims

Rejected the claims and referred them to the District's insurance adjuster.

III.E.3. Student Teaching and Teaching Internship Agreements with Cal-State University's Cal-State Teach Programs and Practicum/Fieldwork Agreement with Concordia University—Irvine, School of Education

Approved the Student Teaching and Teaching Internship Agreements with Cal-State University's Cal-State TEACH program and the Practicum/Fieldwork Agreement with Concordia University-Irvine, School of Education.

IV. INFORMATION**IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****IV.A.1. San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2023/2024 Annual Report**

Received for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2023/2024 Annual Report.

IV.B. FACILITIES, PLANNING, AND OPERATIONS**IV.B.1. Revision of Board Policy and Administrative Regulation 1330 Community Relations—Use of School Facilities**

Received for information the revision of Board Policy and Administrative Regulation 1330 Community Relations—Use of School Facilities.

V. BOARD ORGANIZATION

V.A.1. Election of Officers/Representatives

1. President

Andrew Cruz nominated Sonja Shaw as president. There were no other nominations, and Sonja Shaw was elected as president by a unanimous vote of 5-0.

2. Vice President

James Na nominated Jon Monroe as vice president. There were no other nominations, and Jon Monroe was elected as vice president by a unanimous vote of 5-0.

3. Clerk

James Na nominated Andrew Cruz as clerk. There were no other nominations, and Andrew Cruz was elected as clerk by a unanimous vote of 5-0.

4. Liaison–City of Chino

Jon Monroe nominated John Cervantes to serve as Board liaison to the city of Chino. There were no other volunteers or nominations, and John Cervantes was elected.

5. Liaison–City of Chino Hills

John Cervantes nominated James Na to serve as Board liaison to the city of Chino Hills. There were no other volunteers or nominations, and James Na was elected.

6. Liaison–City of Ontario

Andrew Cruz volunteered to serve as Board liaison to the city of Ontario. There were no other volunteers or nominations, and Andrew Cruz was elected.

7. Liaison–Chino Valley Independent Fire District

Jon Monroe volunteered to serve as Board liaison to the Chino Valley Independent Fire District. There were no other volunteers or nominations, and Jon Monroe was elected.

8. Representative–County Committee on School District Organization

Sonja Shaw volunteered to serve as Board representative to the County Committee on School District Organization, and John Cervantes as alternate. There were no other volunteers or nominations, and Sonja Shaw and John Cervantes were elected as representative and alternate, respectively.

9. Representative—Chino Hills Parks and Recreation Commission
Jon Monroe volunteered to serve as Board representative to the Chino Hills Park and Recreation Commission. There were no other volunteers or nominations, and Jon Monroe was elected.
10. Two Representatives—Joint Meeting with the City of Chino
John Cervantes and Sonja Shaw volunteered to serve as Board representatives to the Joint Meeting with the city of Chino. There were no other volunteers or nominations, and John Cervantes and Sonja Shaw were elected.
11. Two Representatives—Joint Meeting with the City of Chino Hills
James Na and Andrew Cruz volunteered to serve as Board representatives to the Joint Meeting with the city of Chino Hills. There were no other volunteers or nominations, and James Na and Andrew Cruz were elected.
12. Representative and Alternate-Baldy View ROP
Sonja Shaw volunteered to serve as representative and Jon Monroe to serve as alternate to the Baldy View Regional Occupational Program. There were no other volunteers or nominations, and Sonja Shaw was elected as representative, and Jon Monroe as alternate.

Appointment of Superintendent as Secretary to the Board

Appointed Superintendent Enfield as Secretary to the Board by unanimous consent.

VI. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

John Cervantes thanked everyone for their support and confidence in him to represent the community and school District; said he takes the oath of office to heart; attended the Make a Smile Child event at Walmart; participated in recent Dare graduations at Cortez ES and Newman ES and said he was glad that the program was back in schools; and wished everyone a merry and blessed Christmas.

James Na congratulated John Cervantes on his election and expressed confidence in him; thanked the families for supporting his fellow Board members; and spoke about the Christmas spirit.

Andrew Cruz spoke about the community spirit he saw while walking his trustee area; read a passage regarding goodness; attended the annual Chino Parade; participated in a 5K run; and wished everyone a merry Christmas.

Jon Monroe welcomed John Cervantes to the Board; recognized Glenmeade ES first and third graders for a performance they gave about our nation; thanked Councilman Burton for highlighting city events; said we are fortunate in having a community like ours; thanked Cabinet for working with A.C.T. and coming to a tentative agreement; and wished everyone a merry Christmas and happy new year.

Superintendent Enfield congratulated Mr. Na and Mr. Cruz on their reelection; congratulated Mr. Cervantes on his election and said he is excited to work with him; and wished everyone a merry Christmas.

President Shaw thanked A.C.T. for collaboration on a tentative agreement; attended Dare graduations and spoke about the passion police officers have for the program; attended a special elf's event for students at Ayala HS; attended the Make a Smile Child event; attended Glenmeade ES's start of the nation program; thanked the community for enduring what it has and continuing to come together regardless of differences so that kids have a great education; recited a quote by Helen Keller; spoke about coming together; thanked her family for supporting her in her work; and wished everyone a merry Christmas.

VII. ADJOURNMENT

President Shaw adjourned the organizational meeting of the Board of Education at 7:46 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$10,323,272.94 to all District funding sources.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2024/2025 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
January 16, 2025

**2024/2025 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Ayala HS

Organization

Grad Night Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
January 16, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Cattle ES</u>		
ASB - General	Valentine Grams	2/4/25 - 2/7/25
<u>Dickey ES</u>		
PTO	See's Candy	3/17/25 - 3/21/25
<u>Glenmeade ES</u>		
ASB - General	Valentine Grams	2/4/25 - 2/12/25
<u>Cal Aero K-8</u>		
PTO	Party Kingdom Jump Passes	1/20/25 - 1/31/25
<u>Ayala HS</u>		
ASB - General	Valentine Grams	1/17/25 - 2/13/25
ASB - Boys' Volleyball	Donation Drive	1/17/25 - 5/1/25
Track & Field Boosters	Blast Athletics	1/17/25 - 5/2/25
Track & Field Boosters	Thinknlocal	1/17/25 - 5/2/25
Track & Field Boosters	Fair Share Donation Drive	1/17/25 - 5/2/25
ASB - GSA Club	3D Printed Rainbows	1/17/25 - 5/23/25
ASB - Girls' Soccer	Blast Athletics	1/17/25 - 5/30/25
ASB - Girls' Soccer	Thinknlocal	1/17/25 - 5/30/25
ASB - Girls' Soccer	Roscoe's Family Night	1/17/25 - 5/30/25
ASB - Boys' Volleyball	Donation Drive	1/17/25 - 5/30/25
ASB - Boys' Volleyball	Inter Squad Scrimmage	1/17/25 - 5/30/25
ASB - Boys' Volleyball	Home Game Concessions	1/17/25 - 5/30/25
Track & Field Boosters	Concessions	2/3/25 - 5/2/25
Track & Field Boosters	T-Shirt Sales	4/7/25 - 5/9/25
<u>Chino HS</u>		
ASB - History Club	Donation Drive	1/20/25 - 2/10/25
Band & Auxiliary Boosters	Panda Express Dine Out	1/21/25
ASB - Detectives Club	Kona Ice	2/14/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
January 16, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS (cont.)</u>		
Band & Auxiliary Boosters	Buffalo Wild Wings Dine Out	2/14/25
Band & Auxiliary Boosters	Andy's Burgers Dine Out	3/12/25
<u>Chino Hills HS</u>		
ASB - Peer Leadership	Snap! Raise	1/20/25 - 1/30/25
<u>Don Lugo HS</u>		
Sports Boosters	Raising Cane's Dine Out	1/20/25
Sports Boosters	Chipotle Dine Out	1/27/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

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BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
January 16, 2025

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>HOPE Program/Care Closet</u>		
Laura Johns Kelly	Target Gift Cards (2)	\$50.00
James Case	Target Gift Cards (2)	\$50.00
Ernie Reed	Gift Cards (4)	\$100.00
Sherry Hall	Cash	\$100.00
Chino Valley Lodge, #427	Cash	\$500.00
Black & Gold Running Club	Gift Cards & Various Toys	\$250.00
Rowdy's	Gift Cards & Various Toys	\$250.00
Sofive	Gift Cards & Various Toys	\$250.00
Upland Hilltoppers Girls' Softball	Gift Cards & Various Toys	\$250.00
Empire Boys	Gift Cards & Various Toys	\$250.00
Veterans of Foreign Wars, Post #11546	Stater Bros. Gift Cards (20)	\$500.00
Susan Stacks	Various Gift Cards	\$825.00
Knights of Columbus	Cash	\$1,000.00
St. Margaret Mary Council, #15339		
Giving Train	Gift Cards, Food & Hygiene Items	\$1,025.00
California Institute for Men	Cash	\$2,887.00
<u>Special Education</u>		
Nikki Vodola	3 Ring Binders	\$109.00
<u>Chino HS</u>		
Hector Lecaro	Cash	\$100.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2024/2025 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	November	\$32,119.47	\$206,569.30
Margaret A. Chidester & Associates	November	\$21,407.50	\$ 103,110.30
Tao Rossini, APC	November	\$31,200.00	\$ 91,048.20
	Total	\$84,726.97	\$400,727.80

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

FISCAL IMPACT

\$84,726.97 to the General Fund.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services

**SUBJECT: SIGNATURE AUTHORIZATIONS FOR CHINO VALLEY UNIFIED
SCHOOL DISTRICT**

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BACKGROUND

Signature authorization items are routinely brought to the Board for approval based on changes in the organization. Signature authorization allows employees and Board members to perform designated functions in the course of their assigned duties. Approval of the list authorizes designated employees and Board members specific signature authority.

This updated signature list removes signature authorization for Jaime Ortega, Director, Human Resources; and adds signature authorization for Vanessa Acuna, Director, Human Resources.

In addition, this updated signature list removes Whitney Fields, Director of Risk Management and Human Resources; and adds signature authorization for Jaime Ortega, Director of Risk Management and Human Resources.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the signature authorizations for Chino Valley Unified School District.

FISCAL IMPACT

None.

NE:SHC:lmf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
AUTHORIZED SIGNATURE LIST
January 16, 2025**

In accordance with provisions of legal codes for the State of California, the Board of Education of the Chino Valley Unified School District hereby delegates authority to sign documents on their behalf, subject to the conditions noted below.

No contract signed pursuant to this delegation shall be valid until such approval has been granted by the governing body of this school district. The duration of this delegation shall extend until revoked or amended.

DOCUMENTS	NAMES
Certificated Notice of Employment**	Norm Enfield Grace Park Joseph Durkin Jaime Ortega Vanessa Acuna ***
Classified Notice of Employment**	Norm Enfield Grace Park Joseph Durkin Jaime Ortega Vanessa Acuna ***
Notice of Intent Not to Re-Employ	Norm Enfield Grace Park Joseph Durkin Jaime Ortega Vanessa Acuna ***
Notice of Employment – Youth Work Experience**	Norm Enfield Grace Park Tracy Freed Eric Dahlstrom
Temporary Teaching Credentials and Credential Applications	Norm Enfield Grace Park Joseph Durkin Jaime Ortega Vanessa Acuna ***
Statements of Need	Norm Enfield Grace Park Joseph Durkin Jaime Ortega Vanessa Acuna ***
Inter District and Intra District Attendance Agreements	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Stephanie Johnson
Claim of Plaintiff Statements	Norm Enfield Grace Park Sandra H. Chen Greg Stachura Whitney Fields Jaime Ortega ***
Small Claims Court Representatives**	Norm Enfield Grace Park Sandra H. Chen Joseph Durkin Vanessa Acuna *** Whitney Fields Jaime Ortega ***

DOCUMENTS	NAMES
Forms/Report/Claims for Workers' Compensation Risk Management	Norm Enfield Grace Park Sandra H. Chen Joseph Durkin Vanessa Acuna *** Whitney Fields Jaime Ortega
Payroll Orders	Norm Enfield Grace Park Sandra H. Chen Liz Pensick Lisandra Maldonado
Payroll Connected District Orders	Norm Enfield Grace Park Sandra H. Chen Liz Pensick Lisandra Maldonado
Custodian of Revolving Cash Fund for the General Fund*	Norm Enfield Grace Park Sandra H. Chen (custodian) Liz Pensick Greg Stachura Lisandra Maldonado
District Orders for Employee Mileage Reimbursement and Transportation Reports	Norm Enfield Grace Park Sandra H. Chen Liz Pensick
Purchase Orders**	Norm Enfield Grace Park Sandra H. Chen Greg Stachura Kathy Casino Liz Pensick Lisandra Maldonado
All Other Special Projects Applications and Report Documents	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Greg Stachura Beverly Beemer Liz Pensick
Special Projects Funding Applications, Funding Certifications	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Greg Stachura Beverly Beemer
Miscellaneous Receipts Checking Account*	Norm Enfield Grace Park Sandra H. Chen Liz Pensick Lisandra Maldonado
Forms, Reports, checks for Nutrition Service Cafeteria Account*	Sandra H. Chen Liz Pensick Lisandra Maldonado Javier Quirarte
Briggs Fundamental Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney

DOCUMENTS	NAMES
Briggs Fundamental Associated Student Body* (cont.)	Tracy Freed Liz Pensick Lisandra Maldonado
Buena Vista HS Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Cal Aero Preserve Academy Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Canyon Hills JHS Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Magnolia JHS Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Ramona JHS Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Townsend JHS Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Woodcrest JHS Associated Student Body*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Elementary Student Bodies*	Norm Enfield Grace Park Sandra H. Chen Luke Hackney Tracy Freed Liz Pensick Lisandra Maldonado
Travel Advances	Norm Enfield Grace Park Sandra H. Chen

DOCUMENTS	NAMES
Housing Construction Impact Reports	Norm Enfield Grace Park Sandra H. Chen Greg Stachura Beverly Beemer
District Orders, Contracts and in Lieu of Transportation Payments**	Norm Enfield Grace Park Sandra H. Chen Greg Stachura Kathy Casino Liz Pensick
Approval of the Release of Commercial Warrants as Payments to Vendors**	Norm Enfield Grace Park Sandra H. Chen Greg Stachura Beverly Beemer Liz Pensick Lisandra Maldonado
Bank Documents	Sandra H. Chen Liz Pensick
Electronic Signature Key Authorization	Sandra H. Chen Kathy Casino Liz Pensick Lisandra Maldonado
Budget and Expenditure Transfers or Adjustments**	Norm Enfield Sandra H. Chen Greg Stachura Beverly Beemer Liz Pensick
Necessary School Facilities Program Documents (State Allocation Board)	Norm Enfield Grace Park Sandra H. Chen Greg Stachura Beverly Beemer
Certification of Board of Education Minutes	Norm Enfield Grace Park Sonja Shaw (President) Andrew Cruz (Clerk)

* Requires more than one signature
 ** Requires separate Board action
 *** Name added

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASES 24/25-23, 24/25-24, 24/25-25, 24/25-26, 24/25-27, 24/25-28, 24/25-29, AND 24/25-30

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 24/25-23, 24/25-24, 24/25-25, 24/25-26, 24/25-27, 24/25-28, 24/25-29, and 24/25-30.

FISCAL IMPACT

None.

NE:LH:SJ:mj

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Chino Hills HS Event: AVID Bay Area University Tour Place: Monterey, CA; Daly City, CA; San Francisco, CA; Berkeley, CA; San Jose, CA; Merced, CA Chaperone: 36 students/8 chaperones	February 12-14, 2025	Cost: \$150.00 per student Funding Source: Fundraising
Site: Chino Hills HS Event: USA Spirit Nationals Place: Anaheim, CA Chaperone: 47 students/5 chaperones	February 14-15, 2025	Cost: \$700.00 per student Funding Source: Boosters
Site: Chino Hills HS Event: Theatre New York City Trip Place: Lyndhurst, NJ; New York, NY Chaperone: 30 students/4 chaperones	March 20-24, 2025	Cost: \$2,300.00 per student Funding Source: Parents and theatre program

FISCAL IMPACT

None.

NE:LH:gks

Chino Valley Unified School
District Our Motto:
Student Achievement • Safe Schools • Positive School
Climate Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: CHINO VALLEY UNIFIED SCHOOL DISTRICT 2024/2025
SCHOOL ACCOUNTABILITY REPORT CARDS**

=====

BACKGROUND

Every school in California is required by state law to publish a School Accountability Report Card (SARC), by February 1 of each year. The SARC contains information about the condition and performance of each California public school. Additionally, data reported in the Local Control and Accountability Plan is to be consistent with data reported in the SARC.

The SARC generally begins with a profile that provides background information about the school and its students. The profile summarizes the school's mission, goals, and accomplishments. State law requires that the SARC contains all of the following:

- Demographics
- School safety and climate for learning information
- Facilities inspection results
- Academic data
- Class size
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure data
- Types of services

State law encourages schools to make a concerted effort to notify parents of the purpose of the SARC. Specifically, schools are required to notify all parents about the availability of the SARC and instructions about how the SARC can be obtained both through the internet and on paper. It is also required that if a sufficient number of the school's enrolled students speak a single primary language other than English, state law requires that the SARC be made available to parents in the appropriate language. The SARC for each school site is provided under separate cover.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Chino Valley Unified School District 2024/2025 School Accountability Report Cards.

FISCAL IMPACT

None.

NE:LH:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum and Instruction

**SUBJECT: CAREER TECHNICAL EDUCATION/CARL D. PERKINS ADVISORY
COMMITTEE**

=====

BACKGROUND

The Carl D. Perkins application for funding requires the existence of a District Career Technical Education/Carl D. Perkins Advisory Committee, as outlined in California Education Code section 8070 which states in part, “the governing board of each school district participating in a Career Technical Education (CTE) program shall appoint a CTE Advisory Committee to develop recommendations on the program and to provide liaison between the district and potential employers.” The Career Technical Education/Carl D. Perkins Advisory Committee shall be Board approved annually.

Members of this committee shall be comprised of students, parents, teachers, members of special populations, business and industry representatives, school administration, and the field office of the Department of Employment Development.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Career Technical Education/Carl D. Perkins Advisory Committee as follows:

Elizabeth McGraw, Assistant Superintendent, Baldy View Regional Occupational Program;

Alexander Senar, Coordinator/Assistant Principal, Baldy View Regional Occupational Program;

Darrick Rice, Ed.D., Coordinator/Assistant Principal, Baldy View Regional Occupational Program;
Yvette Bookout, Computer Operations Support Technician, CVUSD;
Michael Collins, Parent, CTE Teacher, Ayala HS (Engineering & Architecture);
Ashley Cureton, CTE Teacher, Don Lugo HS (Agriculture and Natural Resources);
Scott Eckersall, Engineer, Eckersall LLC (Engineering & Architecture);
Anthony Indolino, Sr. Light & Sign Mechanic (Energy, Environment, & Utilities);
Dominic Pena Lopez, Education Pathway Student;
Shellsy Interiano, Education Pathway Student;
Eric Dahlstrom, Ed.D., District Administration, CVUSD;
Ryan Bell, Counselor, Ayala HS;
Gina Huerta, Career Center Guidance Technician, Buena Vista HS;
Daniel Galindo, Assistant High School Principal, Chino HS;
Diana Yarboi, Principal, Ayala HS;
Viviana Gentry, Assistant High School Principal, Chino Hills HS;
Ann Jahahn, Assistant High School Principal, Don Lugo HS;
Dorinda Sullivan, CTE Teacher/District Librarian (Business & Finance; Marketing, Sales & Service; Arts, Media, & Entertainment); and
Elizabeth Williams, Industry Sector Advisor, (Hospitality, Tourism Recreation)

FISCAL IMPACT

None.

NE:TF:ED:wrg

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$7,622,973.29 to all District funding sources.

NE:GJS:KC:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:KC:cb

BUSINESS SERVICES	FISCAL IMPACT
B-2425-014 Super Co-Op JPA (Lodi USD) To provide continued membership for USDA foods and related services on behalf of member and participant districts. Submitted by: Nutrition Services Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: .3% of entitlement Funding source: Cafeteria Fund 13

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2425-138 Solution Tree, Inc. To provide speaker to perform the professional development series Mathematics at Work customized workshops. Submitted by: Curriculum, Instruction, Innovation and Support Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$170,400.00 Funding source: Title II
CIIS-2425-139 Cameron Brewer dba NOCMA, LLC. To provide enrichment programs for after-school dance and conditioning classes. Submitted by: Ramona JHS Duration of Agreement: October 18, 2024 - May 16, 2025	Contract amount: \$30,000.00 Funding source: AMIM
CIIS-2425-140 Texthelp, Inc. To provide student software. Submitted by: Special Education Duration of Agreement: January 18, 2025 - June 30, 2025	Contract amount: \$510.00 Funding source: Special Education
CIIS-2425-141 Marc Griffiths. To provide motivational speaker, ventriloquist show assemblies. Submitted by: Cortez ES Duration of Agreement: January 14, 2025 - June 30, 2025	Contract amount: \$895.00 Funding source: AMIM

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2425-061 Transfinder Corporation. To provide annual support, cloud hosting, and upgrade for bus routing and billing. Submitted by: Transportation Duration of Agreement: February 28, 2025 – February 27, 2026	Contract amount: \$14,650.00 Funding source: General Fund
F-2425-062 Cummins, Inc. To provide software and updates for fleet diagnostic program and training. Submitted by: Transportation Duration of Agreement: December 15, 2024 – December 14, 2025	Contract amount: \$840.00 Funding source: General Fund
F-2425-063 America West Tour & Charter, Inc. To provide charter bus service. Submitted by: Transportation Duration of Agreement: November 6, 2024 – November 6, 2025	Contract amount: Per Rate Sheet Funding source: General Fund

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:KC:cb



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST


Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Chaparral	Date Submitted:	12/10/24
Site Contact & Extension	Dalene Pettengill		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Computer cart	Has none	322-CRT4	<input type="checkbox"/>
Computer Equipment	Power Shuttle	Has none	54695	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition



*Scanned
12/10/24*

CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy.Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	LIBERTY ELEMENARY SCHOOL	Date Submitted:	12/10/2024
Site Contact & Extension	Rebecca Vargas x 6771		

Adobe E-signature is acceptable

Department Head/Principal Approval:	<i>[Signature]</i>
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
AV Equipment	Avervision 300 AF+	5833911050P	38925	<input type="checkbox"/>
AV Equipment	Avervision 300 AF+	5111011060P	38788	<input type="checkbox"/>
AV Equipment	Avervision 300 AF+	6065909030P	29850	<input type="checkbox"/>
AV Equipment	Epson LCD Projector #H6884	VTFK7603207	59711	<input type="checkbox"/>
Computer Equipment	HP Laserjet 3015	VNBCC3S1MG	-	<input checked="" type="checkbox"/>
Computer Equipment	Dell Printer	CN-OWM0527191-849-8079.	-	<input checked="" type="checkbox"/>
Computer Equipment	HP Laserjet Printer p3015	VNBCC3S1MQ	-	<input checked="" type="checkbox"/>
Computer Equipment	Phaser 3600- xerox printer	MHB846514	- Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	HP Laserjet p3015	VNBCC3S1MJ	-	<input checked="" type="checkbox"/>
Computer Equipment	Dell Monitor	CNJOUWO42-64180-8354ANU	- NON WORKING	<input type="checkbox"/>
AV Equipment	Zenith DVD/VHS PLAYER	3815422219413	-	<input checked="" type="checkbox"/>
Choose an item.	- Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Office Equipment	Commercial Clock	- -	893906	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Office Equipment	Commercial Clock	-	893204	<input type="checkbox"/>
AV Equipment	Avervision 300 AF+	- Click or tap here to enter text.	47052	<input type="checkbox"/>
Choose an item.	- -	- -	- - - - -	<input type="checkbox"/>

Note: All items are located in MPR.

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Townsend Jr High	Date Submitted:	12/03/2024
Site Contact & Extension	Cathie Oboza 7172		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Dell Optiplex 3010	HZG7K02	42258	<input type="checkbox"/>
Computer Equipment	Dell Optiplex 3010	HZG4K02	42246	<input type="checkbox"/>
Computer Equipment	Dell Optiplex 3010	HZG6K02	42265	<input type="checkbox"/>
Computer Equipment	Dell Optiplex 3010	HZH4K02	42263	<input type="checkbox"/>
Computer Equipment	Dell Optiplex 3010	HZG5K02	42248	<input type="checkbox"/>
Computer Equipment	Dell Optiplex 3010	HZG8K02	42253	<input type="checkbox"/>
Computer Equipment	Dell Optiplex 3010	HZJ5K02	42254	<input type="checkbox"/>
Computer Equipment	Dell Optiplex 3020	72TWY12	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Dell Monitor	CN-0G248H-74261-87M	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	Dell Monitor	CN-0TP219-64180-78M	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	Dell Monitor	CN-0FJ181-64180-669-0KCS	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	Dell Monitor	CN-0TP222-73731-79F-945C	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	Dell Monitor	CN-0TP219-64180-78T-19QA	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Dell Monitor	CN-0TP219-64180-78T-193A	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	Dell Speakers	CN-0DW711-71623-27J-1799	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	Dell Speakers	CN-0DW711-71623-07R-0840	Click or tap here to enter text.	<input checked="" type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.

January 16, 2025

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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

Computer Equipment	Dell Speakers	CN-0DW711-71623-27J-1768	Click or tap here to enter text.	☒
Computer Equipment	Dell Speakers	CN-0C730C-71623-02N-0639	Click or tap here to enter text.	☒
Computer Equipment	Dell Speakers	CN-0C730C-71623-97D-0018	Click or tap here to enter text.	☒

Site Responsibility:

- Inventory all equipment and furniture that is being submitted for surplus or disposal.
- THIS FORM MUST BE TYPED. Accurate information must be reported on the (1) Board Agenda for approval, (2) to the Warehouse for pick up, and for (3) asset accounting.
- Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
 - Product description – choose from the download
 - Make and model, when available
 - All computer equipment and printers must include the serial number
 - CVUSD asset tag
 - Only if the item is in good working condition, select the box.
 - Obtain Principal or Department Head approval. Adobe E-signature is acceptable.
- Submit the completed form to Kathy_Casino@chino.12.ca.us, Purchasing Department, via email.
- If items are technology related equipment, submit form to Technology Director for review.
- Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
 - All items must be on the list and organized and separated from items not listed.
 - All items should be in a central location to minimize pick-up time.
 - All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
- Submit a work order, via School Dude, for Warehouse to schedule a pick-up the surplus items.

Purchasing Responsibility:

- Review the list for completeness and authorization.
- Remove assets from Financial 2000.

Textbooks & Library Books:

- Do not complete this form for Surplus or Obsolete Textbooks and Library Books.
- Contact the Media Center, or email Troy_Ingram@chino.k12.ca.us for instructions on how to proceed with this request. (Education Code 60510.5)



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Townsend Jr High	Date Submitted:	12/11/2024
Site Contact & Extension	Cathie Oboza 7172		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Dell Speakers	CN-0DW711-71623-07R-0839	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Computer Equipment	Dell Keyboard	CN-0DJ454-71581-3CK-0973	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Dell Keyboard	CN-0DJ454-71581-3CA-09RY	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Dell Keyboard	CN-0U473D-44751-01B-0135	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Dell Keyboard	CN-0DJ454-71581-3CG-0FGI	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Dell Keyboard	CN-0DJ454-71581-3C8-0EIP	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Dell Keyboard	CN-04G481-71616-44J-0BBA	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.

January 16, 2025

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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

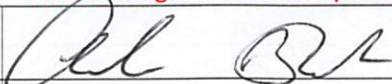
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Technology	Date Submitted:	12/23/2024
Site Contact & Extension	Andrew Black, Chief Technology Officer, Ext. 1350		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	SEE ATTACHED.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.

January 16, 2025

Technology Department
Surplus/Obsolete Equipment List
December 23, 2024

Description	Model Number	Asset Tag	Serial Number
Computer Equipment	CT0691512	50528	
Computer Equipment	CT0794648	52592	
Computer Equipment	CT0794626	52593	
Computer Equipment	CT0794631	52595	
Computer Equipment	CT0692243	49056	
Computer Equipment			
Computer Equipment			
Computer Equipment			
Computer Equipment	PF2S317V	109789	x7307164
Computer Equipment	PF2RX7LQ	109680	X7307230
Computer Equipment	PF2QGCDP	115346	X7316058
Computer Equipment	PF2RXQHR	106329	X7309913
Computer Equipment	PF2QGW5T	115269	X7315805
Computer Equipment	PF2SF6Y9	106555	X7325600
Computer Equipment	PF2RH6TX	106906	X7305628
Computer Equipment	PF2RYXSR	106497	X7309772
Computer Equipment	PF2S1083	114619	x7315208
Computer Equipment	PF2S0VVQ	106526	X7310077
Computer Equipment	PF2SCYGA	108587	X7310617
Computer Equipment		97887	X7318240
Computer Equipment	PF2S19AW	108603	X7310634
Computer Equipment	PF2SF3ND	95009	X7308861
Computer Equipment	PF2QF2WJ	97879	X7318244
Computer Equipment	PF2RKBKK	106909	X7305640
Computer Equipment	p206dr18p2n0b98	78633	X7274305
Computer Equipment	PF2QFHVF	107123	X7304776
Computer Equipment	PF3HR4PG	R0003071	R0003071
Computer Equipment	PF2RZY3G	108811	X7310892
Computer Equipment	PF2RL5BJ	106164	X7309427
Computer Equipment	PF2SDY3B	115620	X7316196
Computer Equipment	PF2RYA28	94435	R0005898
Computer Equipment	p2088f8y	85145	X7290356
Computer Equipment	p2080e27	84730	X7293066
Computer Equipment	PF2SDTHW	109328	X7307803
Computer Equipment	PF2S5NW4	95746	X7307832
Computer Equipment	p206e1bjp2n0b98	79566	X7274857
Computer Equipment	PF2QFE5F	97169	X7317569
Computer Equipment	PF2S0S4E	109418	X7307771
Computer Equipment	PF2RYKYZ	112853	X7312615
Computer Equipment	p2080dmx	84217	X7288335
Computer Equipment	p2080dqe	83915	X7293773
Computer Equipment	p2081erz	70318	X7293400
Computer Equipment	p206drbkp2n0b98	80563	X7273180

Technology Department
Surplus/Obsolete Equipment List
December 23, 2024

Computer Equipment	p2080f7s	84821	X7293489
Computer Equipment	p207zy5h	X7293536	X7293536
Computer Equipment	4TZJX33	67500	X7289631
Computer Equipment	p203z6pnp2n0b93	74324	X7276740
Computer Equipment	17S6M33	68381	X7290236
Computer Equipment	8JSW8Y2	82684	X7272744
Computer Equipment	p206e1k6p2n0b98	80558	X7273168
Computer Equipment	p207zsvb	84942	X7293323
Computer Equipment	PF2RJXFY	X7315767	X7315767
Computer Equipment	56qbm2	62747	X7267136
Computer Equipment		74423	X7277986

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Tony Nequette, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA
PROJECTS**

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCA A Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2024-78	Chino Hills HS Varsity Baseball Infield Halo	BSN Sport, LLC	\$36,448.63	124 Days	\$36,448.63	01	November 16, 2024
CC2025-16	Woodcrest JHS and Chino Hills HS-Gym Floor Resurface	Geary Floors, Inc.	\$19,000.00	N/A	\$19,000.00	01	December 23, 2024
CC2025-20	Chino HS Gym Lower Roof Repair	San Marino Roof, Inc.	\$30,583.00	N/A	\$30,583.00	01	December 3, 2024
CC2025-27	Liberty ES – Kitchen Wall Covering & Ceiling Replacement	Moore United Construction, Inc.	\$56,888.00	N/A	\$56,888.00	01	December 4, 2024

January 16, 2025

CUPCCA A Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2025- 28	Chino HS Storage Container Slab	John Buck dba J2 Builders	\$34,300.00	N/A	\$34,300.00	01	December 12, 2024

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Tony Nequette, Director, Maintenance and Operations.

Staff recommends approval of the Change Orders and Notices of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$177,219.63 to General Fund 01

NE:GJS:TN:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

**SUBJECT: RESOLUTION 2024/2025-37, 2024/2025-38, 2024/2025-39,
2024/2025-40, 2024/2025-41, AND 2024/2025-42, AUTHORIZATION
TO UTILIZE A PIGGYBACK CONTRACT**

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$114,500.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-37	California Multiple Award Schedule (CMAS) 4-12-78-0063A	Beynon Sports Surfaces, Inc.	Non-Information Technology Commodities-Sport Surface Synthetic Track Supplies	11/19/2016-8/16/2026

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-38	California Participating Addendum No. 7-20-70-47-01 Amendment 2	Cisco Systems, Inc.	Data Communications	06/01/2021-09/30/2026
2024/2025-39	Val Verde Unified School District Bid #24/25-001	Southwest School Supply, Inc.	Just-N-Time Classroom and Office Supplies	5/31/2024-5/31/2025
2024/2025-40	California Multiple Award Schedule (CMAS) 3-23-01-1055	EHP Solutions	Information Technology Goods and Services	1/23/2023-12/31/2025
2024/2025-41	California Multiple Award Schedule (CMAS) 3-19-70-2070T	Avidex Industries, LLC	Information Technology Goods and Services	11/13/2019-09/26/2029
2024/2025-42	Irvine Unified School District Bid No. 23/24-01 IT	CDW Government	Technology Equipment and Peripherals	01/02/2025-12/31/2029

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-37, 2024/2025-38, 2024/2025-39, 2024/2025-40, 2024/2025-41, and 2024/2025-42, Authorization to Utilize Piggyback Contract.

FISCAL IMPACT

Unknown.

NE:GJS:KC:cb

**Chino Valley Unified School District
Resolution 2024/2025-37
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-12-78-0063A With Beynon Sports Surface, Inc.
to Purchase Non-Information Technology Commodities – Sport Surface
Synthetic Track Supplies Through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure non-information technology commodities – Sport Surface Synthetic Track Supplies for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of non-information technology commodities – Sport Surface Synthetic Track Supplies through the piggyback contract procured by contract 4-12-78-0063A in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 4-12-78-0063A, in accordance with Public Contract Code 20118 with Beynon Sports Surfaces, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of non-information technology commodities – Sport Surface Synthetic Track Supplies through CMAS contract 4-12-78-0063A is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of non-information technology commodities – Sport Surface Synthetic Track Supplies in accordance with Public Contract Code 20118 through the piggyback contract originally procured by CMAS contract 4-12-78-0063A.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of November 9, 2016 for the term ending August 6, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 16th day of January 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-38
Authorization to Utilize the State of California Participating Addendum
No. 7-20-70-47-01 Amendment 2 With Cisco Systems, Inc.
to Purchase Data Communications
Through the Piggyback Contract

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Data Communications for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of Data Communications through the piggyback contract procured by contract No. 7-20-70-47-01 Amendment 2 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Participating Addendum (SCPA);

WHEREAS, SCPA currently has a piggyback contract, No. 7-20-70-47-01 Amendment 2, in accordance with Public Contract Code 20118 with Cisco Systems, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through SCPA. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of Data Communications through SCPA contract No. 7-20-70-47-01 Amendment 2 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Data Communications in accordance with Public Contract Code 20118 through the piggyback

contract originally procured by SCPA contract No. 7-20-70-47-01 Amendment 2.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of June 1, 2021, for the term ending September 30, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 16th day of January 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-39
Authorization to Utilize the Val Verde Unified School District Bid No. 24/25-001
Just-N-Time Classroom and Office Supplies
Through the Piggyback Contract

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Just-N-Time Classroom and Office Supplies for the District;

WHEREAS, Val Verde Unified School District currently has a piggyback contract, Bid No. 24/25-001, in accordance with Public Contract Code 20118 with Southwest School Supply, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Just-N-Time Classroom and Office Supplies through the piggyback contract procured by the Val Verde Unified School District Bid No. 24/25-001.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Just-N-Time Classroom and Office Supplies through the piggyback contract originally procured by the Val Verde Unified School District Bid No. 24/25-001 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Val Verde Unified School District Bid No. 24/25-001.

Section 4. Other Actions. The District desires by a majority of the vote of the Board

and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of May 31, 2024, for the term ending May 31, 2025.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 16th day of January 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-40
Authorization to Utilize the California Multiple Award Schedule (CMAS)
3-23-01-1055 With EHP Solutions
to Purchase Information Technology Goods and Services
Through the Piggyback Contract

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of information technology goods and services through the piggyback contract procured by contract 3-23-01-1055 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 3-23-01-1055, in accordance with Public Contract Code 20118 with EHP Solutions, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of information technology goods and services through CMAS contract 3-23-01-1055 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology goods and services in accordance with Public Contract Code 20118 through the

piggyback contract originally procured by CMAS contract 3-23-01-1055.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 23, 2023, for the term ending December, 31 2025.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 16th day of January 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-41
Authorization to Utilize the California Multiple Award Schedule (CMAS)
3-19-70-207T With Avidex Industries, LLC
to Purchase Information Technology Goods and Services
Through the Piggyback Contract

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of information technology goods and services through the piggyback contract procured by contract 3-19-70-2070T in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 3-19-70-2070T, in accordance with Public Contract Code 20118 with Avidex Industries, LLC., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of information technology goods and services through CMAS contract 3-19-70-2070T is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information

technology goods and services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by CMAS contract 3-19-70-2070T.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of November 13, 2019, for the term ending September 26, 2029.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 16th day of January 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-42
Authorization to Utilize the Irvine Unified School District Bid No. 23/24-01 IT
Technology Equipment and Peripherals
Through the Piggyback Contract

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure technology equipment and peripherals for the District;

WHEREAS, Irvine Unified School District currently has a piggyback contract, Bid No. 23/24-01 IT, in accordance with Public Contract Code 20118 with CDW Government Corp., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of technology equipment and peripherals through the piggyback contract procured by the Irvine Unified School District, Bid No. 23/24-01 IT.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of technology equipment and peripherals through the piggyback contract originally procured by the Irvine Unified School District, Bid No. 23/24-01 IT is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Irvine Unified School District, Bid No. 23/24-01 IT.

Section 4. Other Actions. The District desires by a majority of the vote of the Board

and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 1, 2025, for the term ending December 31, 2029.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 16th day of January 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-08F, PRESERVE II SCHOOL – NEW CONSTRUCTION,
BP 03-01**

=====

BACKGROUND

On October 20, 2022, the Board of Education awarded Bid No. 22-23-08F, Preserve School II - New Construction, BP 03-01 to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
3	Bogh Engineering, Inc.	(\$263,668.00)
Previously Approved Change Orders:		\$65,206.00
Bid Amount:		\$6,646,000.00
Revised Total Project Amount:		\$6,447,358.00
Retention Amount:		\$322,376.90

The change order resulted in a net decrease of \$198,462.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on May 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Hung Truong, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve School II - New Construction, BP 03-01.

FISCAL IMPACT

(\$263,668.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 12/20/2024 BID/ CUPCCAA #: 22-23-08F Change Order #: 003
 Project Title: Preserve II School – New Construction
 Owner: Chino Valley Unified School District DSA Application #: 04-120512 DSA File #: 36-11
 Architect: PBK Contractor: Bogh Engineering Inc. (BP 03-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

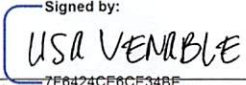
ITEM NO. 1:	Description:	Reconcile Unused Contract Allowances
	Reason:	Credit back the unused contract allowances.
	Document Ref:	Change Order Request P-037 (PCO #P-282)
	Requested by:	District
	Change in Contract Sum:	(\$263,668.00) / DEDUCT
	Time Extension:	0

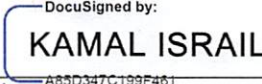
CONTRACT SUMMARY

The original contract amount was:	<u>\$6,646,000.00</u>
Previously approved change order amount(s):	<u>\$65,206.00</u>
The contract amount will be decreased by this Change Order:	<u>(\$263,668.00)</u>
The new contract amount including this change order will be:	<u>\$6,447,538.00</u>

The original contract completion date:	<u>05/30/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>05/30/2024</u>

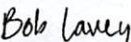
APPROVED BY:

LISA VENABLE		12/20/2024 10:33 PST
Contractor – Bogh Engineering Inc.	Signature	Date

Kamal Israil TYR Inc.		12/20/2024 13:34 PST
DSA Inspector of Record (if applicable)	Signature	Date

Bob Lavey
PBK

Architect / Engineer (if applicable)

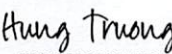
Signed by:

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Signature

12/20/2024 | 11:30 PST

Date

Hung Truong
CW Driver

Construction/Project Manager

DocuSigned by:

DB919CAC3A0446B...
Signature

12/20/2024 | 10:38 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager

Signature

Date

Beverly Beemer

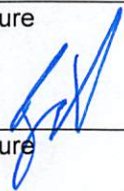
Director, Planning (if applicable)


Signature

12/20/2024
Date

Greg Stachura

Owner (Authorized Agent)


Signature

12/20/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-08F, PRESERVE II SCHOOL – NEW CONSTRUCTION,
BP 31-01**

=====

BACKGROUND

On October 20, 2022, the Board of Education awarded Bid No. 22-23-08F, Preserve School II - New Construction, BP 31-01 to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Bogh Engineering, Inc.	(\$243,149.00)
Previously Approved Change Orders:		\$147,560.00
Bid Amount:		\$2,621,000.00
Revised Total Project Amount:		\$2,525,411.00
Retention Amount:		\$126,270.55

The change order resulted in a net decrease of \$95,589.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on May 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Hung Truong, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve School II - New Construction, BP 31-01.

FISCAL IMPACT

(\$243,149.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 12/20/2024 BID/ CUPCCAA #: 22-23-08F Change Order #: 002
 Project Title: Preserve II School – New Construction
 Owner: Chino Valley Unified School District DSA Application #: 04-120512 DSA File #: 36-11
 Architect: PBK Contractor: Bogh Engineering Inc. (BP 31-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Contract Allowances
	Reason:	Credit back the unused contract allowances.
	Document Ref:	Change Order Request P-038 (PCO #P-282)
	Requested by:	District
	Change in Contract Sum:	(\$243,149.00) / DEDUCT
	Time Extension:	0

CONTRACT SUMMARY

The original contract amount was:	<u>\$2,621,000.00</u>
Previously approved change order amount(s):	<u>\$147,560.00</u>
The contract amount will be decreased by this Change Order:	<u>(\$243,149.00)</u>
The new contract amount including this change order will be:	<u>\$2,525,411.00</u>

The original contract completion date:	<u>05/30/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>05/30/2024</u>

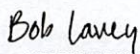
APPROVED BY:

LISA VENABLE	<u>Signed by:</u> <u>LISA VENABLE</u>	<u>12/20/2024 10:33 PST</u>
Contractor – Bogh Engineering Inc.	<u>Signature</u>	<u>Date</u>

Kamal Israil TYR Inc.	<u>DocuSigned by:</u> <u>KAMAL ISRIL</u>	<u>12/20/2024 13:34 PST</u>
DSA Inspector of Record (if applicable)	<u>Signature</u>	<u>Date</u>

Bob Lavey
PBK

Architect / Engineer (if applicable)

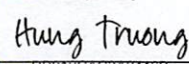
Signed by:

Signature

12/20/2024 | 12:01 PST

Date

Hung Truong
CW Driver

Construction/Project Manager

DocuSigned by:

Signature

12/20/2024 | 10:38 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager

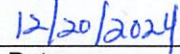
Signature

Date

Beverly Beemer

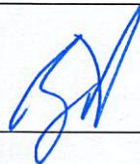
Director, Planning (if applicable)

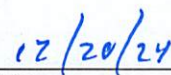

Signature


Date

Greg Stachura

Owner (Authorized Agent)


Signature


Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 23-24-23F, DICKY ES NO CLIMB FENCING - REBID

=====

BACKGROUND

On July 18, 2024, the Board of Education awarded Bid No. 23-24-23F, Dickey ES No Climb Fencing – Rebid, to Harris Steel Fence, Co.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$198,010.00	N/A	\$198,010.00	\$9,900.50

All contracted work was completed on December 19, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Alex Rivera, Project Manager; Tony Nequette, CVUSD Director of Maintenance, and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 23-24-23F, Dickey ES No Climb Fencing – Rebid.

FISCAL IMPACT

None.

NE:GJS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: REVISION OF BOARD POLICY 1330 COMMUNITY RELATIONS –
USE OF SCHOOL FACILITIES**

=====

BACKGROUND

Board policies, administrative regulations, and bylaws are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Revision of Board Policy 1330 Community Relations –Use of School Facilities is updated to reflect new language regarding fees/direct costs for non-profit community groups and organizations. Policy also adds new section on the use of district facilities after instructional hours and liability insurance shall be required from all user groups.

New language is provided in UPPER CASE while old policy language is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the revision of Board Policy 1330 Community Relations – Use of School Facilities.

FISCAL IMPACT

None.

NE:GJS:cb

USE OF SCHOOL FACILITIES

The Board of Education believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by District residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6145.5 - Student Organizations and Equal Access)

ALL USE OF DISTRICT FACILITIES AFTER INSTRUCTIONAL HOURS MUST HAVE A FULLY APPROVED FACILITY USE REQUEST SUBMITTED THROUGH SCHOOL DUDE FSDIRECT BOTH FOR INTERNAL ORGANIZATIONS (SCHOOL SITE ATHLETICS, PTA'S, PTO'S, BOOSTERS, ETC.) AND EXTERNAL ORGANIZATIONS (YOUTH SPORTS TEAMS, GAMES AND PRACTICES, ETC.). VERBAL APPROVAL FOR THE USE OF ANY DISTRICT FACILITY IS NOT PERMITTED.

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary.

(cf. 0450 - Comprehensive School Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work.

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which District schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

USE OF SCHOOL FACILITIES (cont.)

There shall be no advertising on school facilities and grounds except as allowed by District policy specified in Board Policy 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the District and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

(cf. 9320 - Meetings and Notices)

Amount not exceeding direct costs to all non-profit community groups and organizations.

The Board believes that the use of school facilities or grounds should not result in an expense to the District. The Superintendent or designee shall charge all non-profit groups granted the use of school facilities or grounds under the Civic Center Act an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

Additionally, when any use of school facilities or grounds is for religious services, the District shall charge an amount at least equal to the District's direct costs. (Education Code 38134)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the District's students. (Education Code 38134)

USE OF SCHOOL FACILITIES (cont.)**INSURANCE**

LIABILITY INSURANCE SHALL BE REQUIRED FROM ALL USER GROUPS. THE DISTRICT LIABILITY INSURANCE POLICY ONLY COVERS DISTRICT-SPONSORED EVENTS (ASB/SCHOOL SITE) AND ATHLETIC GAMES AND PRACTICES THAT ARE REQUIRED BY CIF. EVENTS THAT ARE NOT REQUIRED BY CIF, IN ADDITION TO FUNDRAISING EVENTS THAT HAVE BEEN SOLICITED TO THE COMMUNITY FOR PARTICIPATION, SUCH AS TOURNAMENTS, CANNOT BE COVERED BY THE DISTRICT'S LIABILITY INSURANCE POLICY. EVENTS OF THIS NATURE MUST BE SUBMITTED UNDER THE ORGANIZATION THAT IS ORGANIZING, SPONSORING AND/OR FINANCIALLY BENEFITING FROM THE EVENT AND IT IS THEIR INSURANCE THAT MUST COVER THE EVENT (THIS INCLUDES FUNDRAISERS THAT ARE CIF-SANCTIONED).

FUNDRAISING EVENTS MUST BE SUBMITTED TO BUSINESS SERVICES AND APPROVED BY THE BOARD OF EDUCATION, IN ADVANCE OF THE EVENT. ADDITIONALLY, A FULLY APPROVED FACILITY USE PERMIT THROUGH SCHOOL DUDE FSDIRECT MUST ALSO BE OBTAINED FOR THE FUNDRAISING EVENT.

Calculating Direct Costs

Direct costs to be charged for community use of each, or each type of, school facility or grounds, shall be calculated, in accordance with 5 CCR 14038, and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space, school facilities, or grounds.
2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by District employees and/or contracted workers, and salaries and benefits paid to District employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds.

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the District's

USE OF SCHOOL FACILITIES (cont.)

students. (Education Code 38134)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use Of School Facility as Polling Place

The Board may authorize the use of school buildings as polling places, OR VOTE CENTERS FOR on any election day, ~~and~~. THE BOARD may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices.

However, if a city or county elections official specifically requests the use of a school building as a polling place, OR VOTE CENTER ON ELECTION DAY AND/OR DURING THE 10 DAYS PRECEDING ELECTION DAY, AS WELL AS DURING KEY DATES NECESSARY FOR DROP-OFF, SET-UP, AND PICK-UP OF ELECTION MATERIALS, AS DETERMINED BY THE ELECTIONS OFFICIAL, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

(cf. 6111 - School Calendar)

When a school is used as a polling place OR VOTE CENTER, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. ~~He/she~~ THE SUPERINTENDENT OR DESIGNEE shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place.

(cf. 3515.2 - Disruptions)

USE OF SCHOOL FACILITIES (cont.)

Existing Joint Use of Facilities Agreements between the Chino Valley Unified School District and the Cities of Chino, Chino Hills and Ontario have priority of use and priority of consideration for use of facilities/fields over all requests by other parties. All facility use requests are subject to the terms and conditions of the joint use of facilities agreement.

An online application must be completed and approved by the Superintendent or his designee.

The Superintendent or his designee shall establish administrative regulations to be approved by the Board of Education to implement this policy, which shall be reviewed and updated on an annual basis as necessary.

Legal Reference:

EDUCATION CODE

10900-10914.5 Community recreation programs

32282-32289.5 School safety plans

37220 School holidays

38130-38138 Civic Center Act, use of school property for public purposes

BUSINESS AND PROFESSIONS CODE

25608 Alcoholic beverage on school premises

ELECTIONS CODE

12283 Polling places: schools

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act

MILITARY AND VETERANS CODE

1800 Definitions

CODE OF REGULATIONS, TITLE 5

14037-14042 Proportionate direct costs for use of school facilities and grounds

UNITED STATES CODE, TITLE 20

7905 Equal access to public school facilities

COURT DECISIONS

Good News Club v. Milford Central School, (2001) 533 U.S. 98

Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384

Cole v. Richardson, (1972) 405 U.S. 676

Connell v. Higgenbotham, (1971) 403 U.S. 207

ACLU v. Board of Education of Los Angeles, (1961) 55 Cal.2d 167

Ellis v. Board of Education, (1945) 27 Cal.2d 322

ATTORNEY GENERAL OPINIONS

82 Ops.Cal.Atty.Gen. 90 (1999)

79 Ops.Cal.Atty.Gen. 248 (1996)

Management Resources:

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010
Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

USE OF SCHOOL FACILITIES (cont.)

WEBSITES

California School Boards Association: www.csba.org

California Department of Education: www.cde.ca.gov

Chino Valley Unified School District

Policy Adopted: October 19, 1995

Revised: June 3, 1999

Revised: March 6, 2003

Revised: July 18, 2013

Revised: November 20, 2014

Revised: September 20, 2018

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Director, Human Resources
Joseph Durkin, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:GP:VA:JD:jw

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2024/2025 SCHOOL YEAR</u>			
VELEZ, Yvonne	Elementary Teacher	Butterfield ES	01/17/2025
RIZO, Ciara	Elementary Teacher	Walnut ES	01/06/2025
MOORE, Barbara	Special Education Teacher	Legacy K-8	01/17/2025
MORROW, Matthew	Special Education Teacher	Magnolia JHS	01/06/2025
CAO, Cindy	Secondary Teacher	Ramona JHS	01/17/2025
MARQUEZ, Lorinet	International Student Counselor	Alternative Ed.	01/17/2025

RESIGNATION

RUIZ, John	Special Education Teacher	Ramona JHS	12/02/2024
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APPOINTMENT- EXTRA DUTY – ACTIVITIES

MCKINNEY, Natalie	Science Olympiad	Rolling Ridge ES	12/19/2024
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DELETE – EXTRA DUTY - ACTIVITIES

COLBY, Stacy	Debate Club Advisor	Rolling Ridge ES	10/07/2024
HINKLE, Michael	Athletic Director	Chino HS	01/17/2025

APPOINTMENT – EXTRA DUTY - SPORTS

WISE, Melissa	Basketball (GF)	Cal Aero K-8	01/17/2025
ALVARADO, Sirena (NBM)	Band (B)	Townsend JHS	01/17/2025
NOBLETT, Jodie	Intramural Sports (GF)	Townsend JHS	01/17/2025
BARAJAS, Enrique (NBM)	Water Polo (GF)	Ayala HS	01/17/2025
CARROLL, Chynna (NBM)	Cheer Coach (GF)	Ayala HS	01/17/2025
DOUGHERTY, Bethany (NBM)	Water Polo (GF)	Ayala HS	01/17/2025
KENNEDY, Kirk (NBM)	Soccer (GF)	Ayala HS	01/17/2025
MARQUEZ-JOHNSON, Sergio (NBM)	Band (B)	Ayala HS	01/17/2025
PLUNKETT, Noah (NBM)	Water Polo (GF)	Ayala HS	01/17/2025
BLANCO, Nathan (NBM)	Wrestling (GF)	Chino HS	01/17/2025
GARCIA QUINTERO, Rebeca	Basketball (GF)	Chino HS	01/17/2025
KLEPPE, Lee	Softball (GF)	Chino HS	01/17/2025
ORTIZ, Rose (NBM)	Wrestling (GF)	Chino HS	01/17/2025
ALVARADO, Sirena (NBM)	Band (B)	Chino Hills HS	01/17/2025
SABBARA, Samer	Volleyball (GF)	Chino Hills HS	01/17/2025

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT – EXTRA DUTY – SPORTS (cont.)

SANCHEZ, Christopher (NBM)	Baseball (B)	Chino Hills HS	01/17/2025
XU, Xinyue (NBM)	Badminton (GF)	Chino Hills HS	01/17/2025
TOTAL:			\$ 36,463.00

**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH
JUNE 30, 2025**

ADAMS, Nicholas	ARGUETA, Brianna	BECERRA-GONZALEZ, Carlos
CRUZ, Osvaldo	DUENAS, Felisa	ESCOBAR, Jessica
ESPINOZA, Jacqueline	ESTRADA, Isabel	FERRER, Ashley
GONZALES, Patricia	GORSAGE, Sabrina	KUNISHIMA, Kyle
NEUMANN, Alexandra	RUIZ, Cameron	THOMPSON, Stephanie

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE FOR THE 2024/2025 SCHOOL YEAR**APPOINTMENT**

LOPEZ, Monica	Paraprofessional II (SELPA/GF)	Borba ES	01/17/2025
MEDINA, Clarissa	Paraprofessional I (SELPA/GF)	Dickey ES	01/17/2025
SUAREZ, Jonathan	Playground Supervisor (GF)	Dickson ES	01/17/2025
KIM, Jin Hee	Nutrition Services Professional (NS)	Eagle Canyon ES	01/17/2025
KIM, Jin Hee	Nutrition Services Professional (NS)	Litel ES	01/17/2025
CHAVEZ, Stephanie	Paraprofessional I (SELPA/GF)	Rhodes ES	01/17/2025
ARISPE, Gisela	Playground Supervisor (GF)	Briggs K-8	01/17/2025
FERMIN, Elisa	Nutrition Services Professional (NS)	Townsend JHS	01/17/2025
ROSS-LANCASTER, Sonia	Paraprofessional II (SELPA/GF)	Woodcrest JHS	01/17/2025
BARBA, Benjamin	Paraprofessional I (SELPA/GF)	Ayala HS	01/17/2025
SIFUENTES, Victoria	Paraprofessional I (SELPA/GF)	Ayala HS	01/17/2025
WOLF, David	Playground Supervisor (GF)	Ayala HS	01/17/2025
NAVARES, Jennifer	Career Center Guidance Tech (C)	Chino HS	01/17/2025
DELGADO, Linda	Paraprofessional I (SELPA/GF)	Chino Hills HS	01/17/2025
GARCIA, Soila	Nutrition Services Professional (NS)	Chino Hills HS	01/17/2025
EVINGER, Breanna	ASB Student Store Clerk (GF)	Don Lugo HS	01/17/2025
ALBA, Juana	IA/Bilingual-Biliterate (ABG)	Adult School	01/20/2025
BUTANI, Purvangi	Paraprofessional I (SELPA/GF)	Alternative Ed.	01/17/2025
GILBREATH, Lawrence	Security Person (GF)	CVLA	01/17/2025
CHAVARIN, Teresa	IA/Childhood Education (C)	Child Development	01/17/2025
HASANOFF, Maria	IA/Childhood Education (C)	Child Development	01/17/2025
MAGANA, BettiMarie	IA/Childhood Education (C)	Child Development	01/17/2025
PAEZ, Christina	IA/Childhood Education (C)	Child Development	01/17/2025
SCHOTT, Carri	IA/Childhood Education (C)	Child Development	01/17/2025
WILLIAMS, Jordyn	Childcare Specialist (C)	Child Development	01/17/2025
CRUZ, Colin	Maintenance Pool Technician (GF)	Maintenance	01/17/2025
LAN, Austin	Network Technician (GF)	Technology	01/17/2025
YI, Daniel	Network Technician (GF)	Technology	01/21/2025

PROMOTION

BURT, Yvette	FROM: Nutrition Service Professional (NS) 3.5 hrs./181 work days	Dickey ES	01/17/2025
	TO: Nutrition Services Manager I (NS) 6 hrs./183 work days	Dickey ES	

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CHANGE OF ASSIGNMENT

HARRIS, Kleisha	FROM: Elem. Library/Media Ctr. Asst. (C) 3.5 hrs./180 work days TO: Paraprofessional I (SELPA/GF) 5 hrs./180 work days	Eagle Canyon ES Alternative Ed.	01/17/2025
ARAGON NAVA, Gisela	From: Bilingual Typist Clerk I (C) 3.5 hrs./200 work days TO: Schol Community Liaison-Bilingual (C) 6 hrs./161 work days	Chino HS Chino HS	01/17/2025

ADDITIONAL ASSIGNMENT

WAGGENER, Monique	Playground Supervisor (GF)	Oak Ridge ES	01/17/2025
KANKIPATI, Suryavathi	IA/Childhood Education (C)	Child Development	01/17/2025
MARCUCCI, Deborah	Childcare Specialist (C)	Child Development	01/17/2025

RESIGNATION

ECHAVARRIA, Amanda	Paraprofessional I (SELPA/GF)	Dickson ES	01/06/2025
MCKINNEY, Rella	Playground Supervisor (GF)	Canyon Hills JHS	01/06/2025
PEREZ MEDINA, Blanca	Paraprofessional I (SELPA/GF)	Don Lugo HS	12/13/2024
CAMBEROS, Salvador	Maintenance Pool Technician (GF)	Maintenance	12/26/2024

RETIREMENT

ISIDORE, MARITA (8 years of service)	Nutrition Services Professional (NS)	Don Lugo HS	01/27/2025
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RELEASE OF PROBATIONARY EMPLOYEE WITHOUT PREJUDICE

Employee #29729		01/07/2025
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APPOINTMENT OF SHORT-TERM EMPLOYEES EFFECTIVE JANUARY 17, 2025, THROUGH JUNE 30, 2025

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
HERRERA, Melanie	Visual & Performing Arts Spec. (C)	Country Springs ES
NAULLS, Amaiyah	Visual & Performing Arts Spec. (C)	Country Springs ES
SANCHEZ, Sarah	Visual & Performing Arts Spec. (C)	Country Springs ES

CLASSIFIED PERSONNEL (cont.)**APPOINTMENT OF SHORT-TERM EMPLOYEES EFFECTIVE JANUARY 17, 2025, THROUGH JUNE 30, 2025** (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
TACANDONG, Deon Marco	Visual & Performing Arts Spec. (C)	Hidden Trails ES
TANDARKI, Darlene	Visual & Performing Arts Spec. (C)	Hidden Trails ES
TENORIO, Isaiah	Visual & Performing Arts Spec. (C)	Hidden Trails ES
KENNEDY, Sarah	Visual & Performing Arts Spec. (C)	Oak Ridge ES
PATTON, Michael	Visual & Performing Arts Spec. (C)	Canyon Hills JHS
ANOCIBAR, Nicholas	Visual & Performing Arts Spec. (C)	Townsend JHS
ARAJO-FELIX, Jorge	Visual & Performing Arts Spec. (C)	Townsend JHS
BERTULFO, Erika	Visual & Performing Arts Spec. (C)	Townsend JHS
BRYANT, Liam	Visual & Performing Arts Spec. (C)	Townsend JHS
MALENA, Alexis	Visual & Performing Arts Spec. (C)	Townsend JHS
MARTINEZ-SOLANO, Sebastian	Visual & Performing Arts Spec. (C)	Townsend JHS
SELLS, Austin	Visual & Performing Arts Spec. (C)	Townsend JHS
TAYLOR, Shirley	Visual & Performing Arts Spec. (C)	Townsend JHS
WETZEL, Jacob	Visual & Performing Arts Spec. (C)	Townsend JHS
WILSON, Zachary	Visual & Performing Arts Spec. (C)	Townsend JHS
YOUNG, Hannah	Visual & Performing Arts Spec. (C)	Townsend JHS
YOUNG, Joanne	Visual & Performing Arts Spec. (C)	Townsend JHS
YOUNG, Michael	Visual & Performing Arts Spec. (C)	Townsend JHS
BYERS, Katelyn	Visual & Performing Arts Spec. (C)	Ayala HS
LANE, Marlee	Visual & Performing Arts Spec. (C)	Ayala HS
RICO, Jessica	Visual & Performing Arts Spec. (C)	Ayala HS
ARAUJO-FELIX, Jorge	Visual & Performing Arts Spec. (C)	Chino Hills HS
CONTRERAS, Maria	Visual & Performing Arts Spec. (C)	Chino Hills HS
CRESPO, Juan	Visual & Performing Arts Spec. (C)	Chino Hills HS
CROCKER, Shyanne	Visual & Performing Arts Spec. (C)	Chino Hills HS
GROM, Ian	Visual & Performing Arts Spec. (C)	Chino Hills HS
HERNANDEZ, Carla	Visual & Performing Arts Spec. (C)	Chino Hills HS
MORIARTY, Timothy	Visual & Performing Arts Spec. (C)	Chino Hills HS
RUPE, Madeline	Visual & Performing Arts Spec. (C)	Chino Hills HS
TRUONG, Kevin	Visual & Performing Arts Spec. (C)	Chino Hills HS
TSUI, Sean	Visual & Performing Arts Spec. (C)	Chino Hills HS
WESTERVILLE, Logan	Visual & Performing Arts Spec. (C)	Chino Hills HS
WILSON, Zach	Visual & Performing Arts Spec. (C)	Chino Hills HS

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025

ALVAREZ, Michale	HERRERA, Jacob	JONES, Andrew
LOPEZ, Enrique	MORALES, Javier	PROUDFIT, Karlee
SANCHEZ, Mohamed Mitre	STANISCI, Delci	VU, Christopher

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Jaime Ortega, Director, Risk Management and Human Resources

SUBJECT: REJECTION OF CLAIMS

=====

BACKGROUND

Claim 24.12.18 was submitted on December 13, 2024, by Ron Duran. Claimant alleges damages to his vehicle when a school gate swung open and hit his vehicle in the school parking lot, while being driven by his son. Claimant seeks a settlement demand for reimbursement for vehicle damages that are to be determined.

Claim 24.12.19 was submitted on December 19, 2024, by Attorney Cory R. Weck, on behalf of Scott A. Phan and Cecilia Ho, parents of a student at Chino HS. Claimants allege that CVUSD agents or employees breached their duty to properly supervise and provide adequate medical care to the Chino student in their charge at school. Claimants seek a settlement demand that lies within the jurisdiction of the Superior Court.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

NE:GP:JO:lag

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed. D., Deputy Superintendent
Vanessa Acuña, Ed. D., Director, Human Resources
Joe Durkin, Director, Human Resources

**SUBJECT: AFFILIATION AGREEMENT WITH WEST VIRGINIA UNIVERSITY-
SCHOOL OF MEDICINE, DEPARTMENT OF COMMUNICATION
SCIENCES AND DISORDERS**

=====

BACKGROUND

Student teaching, internship, and practicum experience provides a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish an Affiliation Agreement with West Virginia University-School of Medicine, Department of Communication Sciences and Disorders.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Affiliation Agreement with West Virginia University-School of Medicine, Department of Communication Sciences and Disorders.

FISCAL IMPACT

None.

NE:GP:VA:JD:jw

AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT (“Agreement”), by and between the **WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS** on behalf of **WEST VIRGINIA UNIVERSITY** and its **SCHOOL OF MEDICINE, DEPARTMENT OF COMMUNICATION SCIENCES AND DISORDERS** (“WVU”) and **CHINO VALLEY UNIFIED SCHOOL DISTRICT** (“Affiliate”), (Collectively “Parties” and sometimes as “Party”).

WITNESSETH:

WHEREAS, the West Virginia University Board of Governors governs West Virginia University and its School of Medicine; and

WHEREAS, WVU is currently conducting undergraduate and graduate educational programs in Communication Sciences and Disorders, Speech-Language Pathology, and Doctor of Audiology and desires to obtain clinical education or fieldwork for the students (“Program Student(s)”) enrolled in such educational program; and

WHEREAS, the object and purposes of this Agreement are in furtherance of WVU’s mission; and

WHEREAS, Affiliate wishes to affiliate with WVU to establish a mutually beneficial relationship for the purpose of carrying out the goals and objectives identified in this agreement;

WHEREAS, the Parties share the mutual goal of providing optimum field experience for Program Students enrolled in courses at WVU.

NOW, THEREFORE, in consideration of the premises and the covenants and conditions herein contained, the Parties hereby agree as follows:

1. RESPONSIBILITIES OF WVU.

1.1. WVU shall designate a faculty member to serve as a liaison person between the Affiliate and WVU.

1.2. WVU shall provide faculty who will be responsible for guiding Program Students in the MS in Speech-Language Pathology and Doctorate of Audiology programs, and/or another applicable field, field experience.

1.3. WVU shall provide projected schedules of faculty time commitment to the Affiliate prior to beginning field experiences.

1.4. WVU shall provide information to the Affiliate regarding desired learning experiences and policies as these relate to the teaching of the Program Students.

1.5. WVU shall direct Program Students' that they are responsible for arranging their own transportation. Valid driver's license and satisfactory insurance will be required when driving.

1.6. WVU shall direct Program Student(s) that they are responsible for keeping the designated preceptor in the Affiliate informed of plans and time commitment related to the field experience.

1.7. WVU shall advise Program Student(s) participating in the rotations at Affiliate that they are responsible for complying with the applicable rules and regulations of Affiliate and shall provide to each Program Student health, safety, and any other policy information provided by Affiliate to WVU.

1.8. WVU shall establish and maintain ongoing communications about the field experience with the program supervisor of Affiliate and other designated Affiliate personnel including, but not limited to, a description of the curriculum, policies, faculty, and major changes

to the information provided pursuant to Section 1.7 hereof. On-site visits may be arranged when feasible.

1.9. In accordance with applicable laws, regulations, and West Virginia University policy, WVU shall immediately remove any Program Student from participation in this Affiliation if WVU becomes aware of any physical, mental, or emotional problem, including chemical dependency, which would impair Program Student's performance and/or represent a threat to the health and safety of clients, Affiliate employees, or others. Affiliate acknowledges that applicable law may prevent WVU from sharing specific details of such information with Affiliate but understands that WVU will immediately withdraw its Program Student from the Affiliate if such information indicates that the Program Student's performance may be impaired and/or represents a threat to the health and safety of clients or Affiliate employees or faculty. Furthermore, in the event of a Program Student's substandard academic or clinical performance or failure to abide by the policies and procedures established by the Affiliate, or conventions established by the profession, upon notice from the Affiliate, WVU and the Affiliate agree to enter into early intervention and mediation to resolve the issue. If the issue cannot be resolved because Program Student's behavior presents a threat to the health or safety of Affiliate's clients, employees, or others, WVU will withdraw Program Student from the affiliation.

2. RESPONSIBILITIES OF AFFILIATE.

2.1. Affiliate shall provide field experiences in Communication Sciences and Disorders for Program Students.

2.2. Affiliate shall designate a contact person between the Affiliate and WVU.

2.3. Affiliate shall orient the Program Students to the services of the Affiliate and the policies and procedures governing the functions of the Affiliate.

2.4. Affiliate shall orient the faculty from WVU and keep faculty informed of changes in programs, policies, and procedures in the Affiliate.

2.5. Affiliate shall retain ultimate responsibility for the Affiliate clients.

2.6. Affiliate shall keep faculty informed of the Program Student's progress in meeting the goals of the identified learning experiences.

2.7. Affiliate shall provide periodic feedback to Program Students regarding their performance in the identified learning experiences.

2.8. Affiliate shall accept Program Student and WVU faculty services without remuneration.

2.9. Affiliate shall assign a staff member as an Affiliate preceptor who will be responsible for the supervision of the Program Student's training at the Affiliate.

2.10. In the event a Program Student or WVU faculty member suffers an injury or experiences a health threatening exposure while on the Affiliate's premises, the Affiliate will provide emergency care including the administering of acute antiviral therapies or referral therefore as recommended by protocols adopted by the Centers for Disease Control and Prevention. Such care will be at the Program Student's or faculty member's expense.

3. MUTUAL RESPONSIBILITIES.

3.1. The WVU faculty and the Affiliate contact person will discuss desired learning experiences for Program Students and experiences the Affiliate can provide.

3.2. Selection of the available experiences appropriate to the attainment of the learning objectives for faculty and Program Students will be made cooperatively with Affiliate, the faculty preceptor, and the Program Student.

3.3. After completion of each semester, faculty designated by WVU and the designated representative of the Affiliate will meet to evaluate the semester's experience and project plans for the following semester.

3.4. The WVU faculty and the Affiliate contact person will negotiate the number of Program Students to receive experiences in the Affiliate each semester.

4. **TERM.** Unless terminated sooner as hereinafter provided, this Agreement shall be effective January 1, 2025, through December 31, 2025 [a one (1) year term] and may be renewed upon mutual written agreement of the Parties.

5. **TERMINATION.** Either Party may terminate this Agreement for any reason upon ninety (90) days prior written notice. Any Program Student already at Affiliate at the time of the termination of this Agreement will be allowed to complete the rotation at Affiliate in accordance with the terms of this Agreement.

6. **NOTICES.** Any written notice required by this Agreement shall be sent by certified mail, return receipt requested, to the address given below or to such later address as may be specified in writing. Any prior written notice periods required by this Agreement shall be deemed to be effective upon receipt if sent in accordance with this notice provision.

If to WVU: Chancellor & Executive Dean of WVU Health Sciences
 West Virginia University
 Robert C. Byrd Health Sciences Center
 P.O. Box 9000
 Morgantown, WV 26506-9000

If to Affiliate: Grace Park, Ed.D. Deputy Superintendent
 Chino Valley Unified School District
 13461 Ramona Avenue
 Chino, CA 91710

7. **NON-DISCRIMINATION.** Each Party hereby states that it is, and shall continue to be, in compliance with the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the

Americans with Disabilities Act of 1990 as well as other applicable Federal, State, and local statutes, rules and regulations. No person shall, on account of race, color, national origin, ancestry, age, physical or mental disability, marital or family status, pregnancy, veteran status, service in the uniformed services (as defined in state and federal law), religion, creed, sex, sexual orientation, genetic information, gender identity, or gender expression, be unlawfully excluded from participation in any programs sponsored by either of the Parties to this Agreement. The Parties shall not discriminate on the basis of race, color, national origin, ancestry, age, physical or mental disability, marital or family status, pregnancy, veteran status, service in the uniformed services (as defined in state and federal law), religion, creed, sex, sexual orientation, genetic information, gender identity, or gender expression, in any of the services provided hereunder.

8. LIABILITY INSURANCE. Professional and general liability coverage provided by the State of West Virginia will apply to Program Students assigned under this Agreement while they are acting within the scope of their approved assignment. The amount of coverage is One Million Dollars (\$1,000,000.00) per occurrence with no aggregate limit. WVU shall provide Affiliate with a copy of the Certificate of Insurance upon request.

9. LIABILITY. Each Party agrees that it shall be responsible for all demands, claims, damages to persons and/or property, losses or liabilities, including reasonable attorney fees arising out of or caused by the Party's negligence or intentional misconduct, if assessed by a court of competent jurisdiction to be the responsibility of that Party.

10. SEVERABILITY. If any portion of this Agreement shall for any reason be invalid, illegal, unenforceable, or otherwise inoperative, the valid and enforceable provisions will continue to be given effect and to bind the Parties.

11. APPLICABLE LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of West Virginia, without regard to its conflicts of law provisions.

12. USE OF NAME. Neither Party shall use the name or logo of the other Party or its trade, assumed, or true names in any advertising, promotional, or other materials in any form of media without the prior written consent of that Party. Requests to use WVU's name or logo should be sent to the Director of Brand and Trademark Licensing at trademarklicensing@mail.wvu.edu.

13. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the Parties as to this subject matter and supersedes any previous oral or written negotiations and/or agreement.

14. HIPAA. WVU states that it has trained or caused to be trained all individuals provided pursuant to the terms of this agreement in the regulations pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the Health Information Technology for Economic and Clinical Health Act ("HITECH") and its implementing regulations. In the event that the Affiliate becomes aware of any breach of privacy by any Program Student assigned to the Affiliate, the Affiliate will immediately notify WVU of such breach.

15. COUNTERPARTS AND SIGNATURES. This Agreement may be executed in any number of counterparts, each of which shall be deemed original, but which together shall constitute one and the same instrument. Facsimile or scanned images of signatures upon this Agreement shall be binding on the Party so signing as if an original signature and shall have the full force and effect thereof.

16. ASSIGNMENT. This Agreement may not be assigned by either Party without the written consent of the other Party hereto; provided, that WVU may assign this Agreement to a

successor board, agency or commission of the State of West Virginia by giving written notice to Affiliate.

17. MODIFICATIONS AND AMENDMENTS. This Agreement may be modified at any time upon mutual consent in writing of the Parties signed by the Parties hereto. Any proposed change must be made in writing to the other Party and must be accepted in writing before it will be given effect.

18. FERPA. Affiliate acknowledges that Program Student's education records are protected by the Family Educational Rights and Privacy Act ("FERPA" 34 CFR § 99.33(a)(2)) and that, in most instances, Program Student permission must be obtained before releasing specific Program Student data to anyone other than WVU. To the extent that Affiliate receives from WVU personally identifiable information from educational records as defined in FERPA, Affiliate agrees to abide by the limitation on re-disclosure set forth in FERPA, which states that the officers, employees, and agents of a Party that receives education record information from WVU may use the information, but only for the purposes for which the disclosure was made. WVU agrees to provide guidance to Affiliate with respect to complying with FERPA.

19. IMMUNIZATIONS AND TRAININGS. WVU will assure and certify to Affiliate that the Program Student has all necessary inoculations and vaccinations (Polio, Tetanus, MMR, Varicella, Hep B, PPD, CPR), required to provide direct patient care. Also, the Program Students will be trained in HIPAA procedures and regulations, prior to doing any clinical work. No Program Student will be allowed to provide direct patient care until these requirements are met.

20. BACKGROUND CHECKS. If required by Affiliate, the Program Student will agree to being fingerprinted and have a background check completed. The procedure and results must

be completed prior to the Program Student starting their clinical rotation. The results will only be released to Affiliate, with Program Student permission.

**[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK;
SIGNATURES TO FOLLOW ON NEXT PAGE.]**

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals on the date first written above.

WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS
on behalf of **WEST VIRGINIA UNIVERSITY**,
E. Gordon Gee, J.D., Ed.D., President, by

Clay B. Marsh, M.D.
Chancellor and Executive Dean of WVU Health Sciences

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Grace Park, Ed.D.
Deputy Superintendent

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: 2023/2024 INDEPENDENT AUDITOR'S ANNUAL FINANCIAL AUDIT REPORT

=====

BACKGROUND

Education Code 41020 states the Governing Board of each school district must provide an annual audit of all funds under the jurisdiction and control of the District.

Education Code 41020 further requires that not later than December 15 of each year, a copy of the annual audit report for the prior year be filed with the County Superintendent of Schools, the State Department of Education, and the State Controller's Office.

By January 31 of each year, the Board of Education must review the annual audit for the prior year at a public meeting. The Annual Audit Report has been provided under separate cover.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the 2023/2024 Independent Auditor's Annual Financial Audit Report.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: **WILLIAMS SETTLEMENT LEGISLATION QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY FOR OCTOBER THROUGH DECEMBER 2024**

=====

BACKGROUND

In accordance with the Williams settlement legislation, Education Code 35186 states that the Superintendent or designee shall report summarized data on the nature and resolution of all Williams related complaints to the Board of Education and the San Bernardino County Superintendent of Schools on a quarterly basis. Williams related complaints are complaints specific to 1) insufficiency of instructional materials, 2) unsafe facilities, or 3) teacher vacancy or misassignment. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October through December 2024.

FISCAL IMPACT

None.

NE:LH:gks

Williams Settlement Legislation
Quarterly Uniform Complaint Report Summary
For submission to school district governing board and county office of education

District Name: Chino Valley Unified School District

Quarter covered by this report: October 2024 – December 2024

Please fill in the following table. Enter 0 in any cell that does not apply.

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignments	0	0	0
Totals	0	0	0

Submitted by: Luke Hackney

Title: Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: January 16, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: MEASURE G FINANCIAL/PERFORMANCE AUDIT REPORT

=====

BACKGROUND

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a Citizens' Oversight Committee.
4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the Government Auditing Standards issued by the comptroller general of the United States of the bond proceeds until all of the proceeds have been expended.

5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

The objectives of the financial/performance audit are twofold:

1. Determine whether expenditures charged to the building fund have been made in accordance with the bond project list approved by the voters through the approval of Measure G.
2. Determine whether salary transactions charged to the building fund were in support of Measure G and not for District general administration or operations.

The Board of Education must review the annual audit for the prior year at a public meeting. The Annual Audit Report has been provided under separate cover.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the Measure G Financial/Performance Audit Report.

FISCAL IMPACT

None.

NE:GJS:cb